

**City Council**  
Regular Meeting  
Monday, December 15, 2025  
6:30 p.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance to the American Flag was given by all that were present.

**CALL TO ORDER:**

Mayor Knebel called the regularly scheduled meeting of the Vandalia City Council to order at 6:30 pm.

**ROLL CALL:**

Aldermen Barker, Hubler, Brosman, Bowen, Lester, Hobler, Lewey and Stunkel were present.

**MOMENT OF SILENCE:**

A Moment of Silence was held for Gary Hood, owner of H&H Computers.

**APPROVAL OF CITY COUNCIL MEETING MINUTES DATED NOVEMBER 17, 2025:**

Motion was made by Stunkel and seconded by Hobler to approve City Council meeting minutes dated November 17, 2025. Motion carried.

**APPROVAL OF CITY COUNCIL SPECIAL MEETING MINUTES DATED DECEMBER 8, 2025:**

Motion was made by Stunkel and seconded by Barker to approve City Council Special Meeting minutes dated December 8, 2025. Motion carried.

**TREASURER'S REPORT:**

Motion was made by Stunkel and seconded by Lewey to file the Treasurer's Report for period ending November 30, 2025 for audit. Motion carried.

**PREPAID REGULAR BILLS - DECEMBER 1, 2025:**

Motion was made by Stunkel and seconded by Barker to approve the prepaid regular bills for December 1, 2025. Motion carried.

**PREPAID SPECIAL BILLS - DECEMBER 1, 2025:**

Motion was made by Hobler and seconded by Stunkel to approve the prepaid special bills for December 1, 2025 as presented: Wollin Masonry and Construction in the amount of

\$8,000.00 for masonry work; Homefield Energy in the amount of \$1,610.33 for electric bill; Land of Lincoln Credit Union in the amount of \$7,615.00 for street sweeper; Land of Lincoln Credit Union in the amount of \$10,285.00 for fire truck; Four Mile Trucking and Service in the amount of \$15,310.00 for hauling rock; Homefield Energy in the amount of \$1,951.46 for electric bill; Hosick Motors, Inc., in the amount of \$2,455.92 for supplies; Brenntag Mid South, Inc., in the amount of \$4,803.45 for supplies; Hawkins, Inc., in the amount of \$1,633.00 for supplies; Crystal Clean, LLC in the amount of \$1,566.16 for supplies; Homefield Energy in the amount of \$1,905.26 for electric bill; Homefield Energy in the amount of \$5,259.68 for electric bill; Vandevanter Engineer, Inc., in the amount of \$1,565.00 for supplies; Homefield Energy in the amount of \$10,877.02 for electric bill. Motion carried.

**REGULAR BILLS - DECEMBER  
15, 2025:**

Motion was made by Stunkel and seconded by Barker to approve the regular bills for December 15, 2025. Motion carried.

**SPECIAL BILLS - DECEMBER  
15, 2025:**

Motion was made by Lewey and seconded by Stunkel to approve the Special Bills as presented: Twin B Properties, LLC in the amount of \$2,147.24 for plumbing bill; TThoman Development, LLC in the amount of \$2,000.00 for consulting fee; Andy's Auto Body and Collision in the amount of \$10,915.00 for hail damage repair; Flock Safety, Inc., in the amount of \$10,000.00 for supplies; Ameren Illinois in the amount of \$2,961.76 for utility bill; Morton Salt in the amount of \$18,188.95 for salt; ADS Electric Corp. in the

amount of \$13,720.99 for maintenance; Chandler Brothers Construction in the amount of \$3,000.00 for concrete removal; Lake Contracting, Inc., in the amount of \$128,647.71 for OSLAD grant project; Octochem, Inc., in the amount of \$140,066.66 for TIF reimbursement; Vandalia Community Unit School District 203 in the amount of \$461,893.15 for TIF reimbursement; SMLE, LLC in the amount of \$62,500.00 for TIF reimbursement; Brenntag Mid-South, Inc., in the amount of \$18,929.50 for supplies; TEKLAB Incorporated in the amount of \$1,785.95 for supplies; Vandalia Electric in the amount of \$2,634.66 for equipment repair. Motion carried.

**ANNOUNCEMENTS AND CONCERNS:**

Knebel proposed the use of a consent agenda for routine items at future Council meetings. The Council expressed no objections, and the practice will be implemented moving forward.

**ENGINEER'S REPORT:**

Beckman updated the Council on pending and ongoing projects. He stated the Randolph Street project is substantially complete. The identification of lead service lines is nearing completion. Raw water main project will start this week. Work on the City Hall watermain replacement project will begin this week. Beckman said the water treatment plant is progressing very well. Foundation for the building will be going in soon. The building will start to go up in January, pending weather. The Randolph Street watermain replacement project is tentatively in line. The NOFO for DCEO is scheduled for January 2027. The NOFO for DCEO for the Thistle/Morning Glory/Shelley Drive

project is expected to be out in January 2026. OSLAD is substantially complete. Paslay will check with Workman to make sure the hydrant has been taken care of. Regional Site Readiness project - the current grant the City received is in process with advertisement for bids in late first quarter of 2026 with construction to begin in Summer of 2026 with completion in February 2027. Sidewalk replacement project was bid out and preconstruction meeting has been held. Paslay is setting up a meeting for lake siltation to have a discussion with the State on their scope of work.

**RESOLUTION 2025-12-15-A:  
A COUNCIL RESOLUTION OF  
SUPPORT AND COMMITMENT OF  
LOCAL FUNDS (SITE  
READINESS GRANT #2):**

Motion was made by Barker and seconded by Brosman to approve Resolution 2025-12-15-A: A Council Resolution of Support and Commitment of Local Funds (Site Readiness Grant #2).

Roll call: Lester, yea; Lewey, yea; Bowen, yea; Brosman, yea; Hubler, yea; Stunkel, yea; Hobler, yea; Barker, yea. Motion carried.

**RESOLUTION 2025-12-15-B:  
A RESOLUTION APPROVING A  
GRANT WRITING SERVICES  
AGREEMENT BETWEEN THE  
CITY OF VANDALIA,  
ILLINOIS, AND SOUTH  
CENTRAL ILLINOIS REGIONAL  
PLANNING AND DEVELOPMENT  
COMMISSION:**

Motion was made by Barker and seconded by Hobler to approve Resolution 2025-12-15-B: A Resolution Approving a Grant Writing Services Agreement Between the City of Vandalia, Illinois, and South Central Illinois Regional Planning and Development Commission.

Roll call: Barker, yea; Lewey, yea; Hobler, yea; Brosman, yea; Hubler, yea; Stunkel, yea; Bowen, yea; Lester, yea. Motion carried.

**PLACER.AI PRESENTATION:**

Jordan Parlegreco from Placer.ai introduced himself to the Council via Zoom. He stated he is a representative of Placer.ai and

provided a presentation highlighting how the company's data and analytics can support and enhance the City's Economic Development and Tourism efforts, as well as other key focus areas. Parlegreco will send a draft agreement to Daulbaugh for Council review at the next meeting.

ORDINANCE 2025-12-15-C:  
AN ORDINANCE ABATING THE  
TAX LEVY REQUIREMENTS OF  
ORDINANCE NO. 2016-9-19-  
D:

Motion was made by Stunkel and seconded by Hobler to approve Ordinance 2025-12-15-C: An Ordinance Abating the Tax Levy Requirements of Ordinance 2016-9-19-D.

Roll call: Hubler, yea; Brosman, yea; Stunkel, yea; Hobler, yea; Bowen, yea; Barker, yea; Lewey, Lester, yea. Motion carried.

ORDINANCE 2025-12-15-D:  
AN ORDINANCE AUTHORIZING  
ACCEPTANCE OF THE  
DONATION OF CERTAIN REAL  
PROPERTY BY THE CITY OF  
VANDALIA - 13 OLD CAPITOL  
SHOPPING CENTER:

Knebel said this donation does not include the entire complex. It does not include the former FNB Community Bank or DMV buildings. He stated there has been communication with interested parties in the building, with more details known in the Spring. Knebel said the City is getting a Phase I done on it. This property is now included in the Brownfield Grant, so there will be a Phase II. If there is anything identified within the property, there is a possibility the City could apply for certain State funding to remediate any environmental concerns.

Motion was made by Hubler and seconded by Stunkel to approve Ordinance 2025-12-15-D: An Ordinance Authorizing Acceptance of the Donation of Certain Real Property by the City of Vandalia - 13 Old Capitol Shopping Center.

Roll call: Hubler, yea; Brosman, yea; Stunkel, yea; Hobler, yea;

Bowen, yea; Barker, yea; Lewey, yea; Lester, yea. Motion carried.

ORDINANCE 2025-12-15-E:  
AN ORDINANCE OF THE CITY  
OF VANDALIA, ILLINOIS,  
FAYETTE COUNTY, ILLINOIS,  
AUTHORIZING TAX INCREMENT  
FINANCING ASSISTANCE IN  
CONNECTION WITH A  
REDEVELOPMENT PROJECT  
(JIMMY BONE JR/LYNN LASH  
DBA ROCK BOTTOM TIRE):  
(TABLED)

Knebel stated Ordinance will be tabled until next Council meeting.

ORDINANCE 2025-12-15-E:  
AN ORDINANCE AMENDING THE  
VANDALIA MUNICIPAL CODE  
(TATTOO ESTABLISHMENTS):

Paslay stated Planning and Zoning Commission has met regarding tattoo establishments. Currently body art tattoo and cosmetic tattoo are considered under the same realm. There currently is a limit of 4 licenses in effect at one time. The Planning and Zoning Commission recommended removing the requirement of 4 establishments at a time simply for the fact that it is for a Special Use Permit request in all of the zoning districts; therefore Planning and Zoning would make that determination based on each application.

Motion was made by Lewey and seconded by Barker to approve Ordinance 2025-12-15-E: An Ordinance Amending the Vandalia Municipal Code (Tattoo Establishments).

Roll call: Stunkel, yea; Bowen, yea; Lester, yea; Brosman, yea; Barker, yea; Hubler, yea; Lewey, yea; Hobler, yea. Motion carried.

APPROVE CITY COUNCIL  
MEETING DATES FOR 2026:

Motion was made by Barker and seconded by Hobler to approve City Council meeting dates for 2026. Motion carried.

APPROVE OBSERVED HOLIDAYS  
FOR 2026:

Motion was made by Lewey and seconded by Barker to approve observed holidays for 2026. Motion carried.

APPROVE OR REJECT PAY  
ESTIMATE #1 TO ALL  
SERVICE CONTRACTING CORP.  
FOR WTP FILTERS -  
\$1,425,000:

Motion was made by Lester and seconded by Brosman to approve Pay Estimate #1 to All Service Contracting Corp. for WTP filters - \$1,425,000. Motion carried.

APPROVE OR REJECT PAY  
ESTIMATE #2 TO GRUNLOH  
BUILDING, INC., FOR WTP  
PROJECT - \$1,600,135.20:

Motion was made by Brosman and seconded by Barker to approve Pay Estimate #2 to Grunloh Building, Inc., for WTP project - \$1,600,135.20. Motion carried.

APPROVE OR REJECT FINAL  
PAY ESTIMATE #5 TO  
BAXMEYER CONSTRUCTION,  
INC., FOR RANDOLPH STREET  
PROJECT - \$52,625.08:

Motion was made by Barker and seconded by Stunkel to approve Pay Estimate #5 to Baxmeyer Construction, Inc., for Randolph Street Project - \$52,625.08. Motion carried.

APPROVE OR REJECT CHANGE  
ORDER #5 FOR LAKE  
CONTRACTING, INC., FOR  
OSLAD PROJECT - DEDUCTION  
OF \$3,914.32:

Motion was made by Stunkel and seconded by Barker to approve Change Order #5 for Lake Contracting, Inc., for OSLAD Project - Deduction of \$3,914.32. Motion carried.

APPROVE OR REJECT AMENDED  
PAY ESTIMATE #4 FOR LAKE  
CONTRACTING, INC., FOR  
OSLAD PROJECT AT VANDALIA  
LAKE - \$128,647.71:

Motion was made by Stunkel and seconded by Barker to approve Amended Pay Estimate #4 for Lake Contracting, Inc., for OSLAD Project at Vandalia Lake - \$128,647.71. Motion carried.

ACCEPTANCE OF PLANNING  
AND ZONING COMMISSION  
MEETING MINUTES DATED  
NOVEMBER 19, 2025:

Motion was made by Hobler and seconded by Lewey to accept Planning and Zoning Commission meeting minutes dated November 19, 2025. Motion carried.

ACCEPTANCE OF TOURISM  
COMMISSION MEETING  
MINUTES DATED OCTOBER 8,  
2025:

Motion was made by Hubler and seconded by Barker to accept the Tourism Commission meeting minutes dated October 8, 2025. Motion carried.

ACCEPTANCE OF ECONOMIC  
DEVELOPMENT COMMISSION  
MEETING MINUTES DATED  
OCTOBER 29, 2025:

Motion was made by Hubler and seconded by Brosman to accept the Economic Development Commission meeting minutes dated October 29, 2025. Motion carried.

AMEREN MEMORANDUM OF  
AGREEMENT -  
ELECTRIFICATION GRANT:

No action taken.

COMMUNITY SOLAR:

No action taken.

UNFINISHED BUSINESS:

Knebel stated that the Economic Development Commission has been reviewing sections of the Comprehensive Plan.

MAYOR'S REPORT:

Knebel reported he attended the Historical Society Gala and the Statehouse Candlelight Tours. He said the City will be working more with the Statehouse to help promote events.

CITY ATTORNEY'S REPORT:

Connor reported the Chad Austin case is still ongoing. He has made contact with Austin who indicated he has plans in the works. Connor continues to monitor this.

CITY CLERK'S REPORT:

Huhn noted Lake camping lot annual renewal letters will be mailed out on December 31, 2025.

CITY ADMINISTRATOR'S  
REPORT:

Paslay reported she will have preliminary budget documents to the department heads by February 10, 2026. She is working on an Energy grant with Lee Beckman. She said the City has recently acquired two properties: The property at the corner of Coles and Randolph Streets and the property at 1421 N. Seventh Street. Plans to begin demolition of these two properties are in place.

SAFETY CODE OFFICIAL:

Report provided in Council packet.

STANDING COMMITTEE  
REPORTS:

Jackson reported he feels the Street Department managed the first two snows very well. Streets meeting is January 5, 2026 at 5:30 p.m. Knebel said there have been occasions where people are parking in non-parking spots along Fourth and Gallatin. This will also be addressed at the Streets meeting. Brosman encouraged Aldermen to drive by the new water plant and observe the progress. He introduced the Water Plant Superintendent, Joe Simpson, to the Council. Knebel said a construction meeting was held at the new water plant location last week. Ray stated he is waiting on Connor for a draft Ordinance regarding electric bikes, scooters, etc. Paslay stated that the City is required to map the cemetery. Students from EIU have done this in the past. A Cemetery meeting will be held with the Cemetery Mapping coordinator from EIU to review the process. Lester said he is reviewing the hail damage to City buildings report with Paslay this week. Hubler stated he is in support of Placer.ai and would like to enter into a 1 year agreement. Daulbaugh distributed a handout detailing ED and Tourism activity over the past 2 months. She stated that everything is pointing in the right direction and she stated she felt very good about the direction the City is headed. She said a lot of the comprehensive plan is being reviewed, and encouraged Aldermen to attend the next EDC meeting which will be held on January 14 at 12 Noon at KC. Discussion was held regarding Placer.ai. Collaborating with other communities was discussed, and the possibility of a regional approach was also discussed. Daulbaugh stated that she

has had 3 meetings regarding Summerfest 2026. Fireworks have been set for Thursday, July 2. She is building all of the events from that Thursday evening into Friday and Saturday. She is looking for a headliner band for Friday night. She said there will be an enhanced kids' section and possibly a kids fishing derby tournament. More details will be released in the future. Knebel said he is very excited about what the future holds. He said the City has received the official notice from Dispatch regarding contract negotiations. A Personnel meeting will be held in January to begin conversations. Laborers contract will also expire on April 30, 2026.

ADJOURNMENT:

Motion was made by Hubler and seconded by Lewey to adjourn the meeting at 8:07 p.m. Motion carried.

*Caia Huhm*

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City Clerk