

**City Council**  
Regular Meeting

July 6, 2023  
6:30 p.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance to the American Flag was given by all that were present.

**CALL TO ORDER:**

Mayor Gottman called the regularly scheduled meeting of the Vandalia City Council to order at 6:30 pm.

**ROLL CALL:**

Aldermen Brosman, Lester, Lewey, Stunkel, Hubler, Bowen, Hobler and Barker were present.

**MOMENT OF SILENCE:**

A moment of silence was held for June Mahon, former Tourism Secretary for the City of Vandalia; Kyle Engelbrektson, son of water plant employee Dan Engelbrektson; Jared Kerr, brother of Cemetery Superintendent Sam Kerr; and Edwin Glen Bowen, father of Alderman Bob Bowen.

**APPROVAL OF CITY COUNCIL  
MEETING MINUTES DATED  
JUNE 19, 2023:**

Motion was made by Stunkel and seconded by Brosman to approve City Council meeting minutes dated June 19, 2023. Motion carried.

**TREASURER'S REPORT:**

No report.

**REGULAR BILLS:**

Motion was made by Stunkel and seconded by Barker to approve the regular bills as submitted. Motion carried.

**SPECIAL BILLS:**

Motion was made by Stunkel and seconded by Brosman to approve the special bills as presented: Southern Illinois Criminal Justice Program in the amount of \$1,600.00 for training; Land of Lincoln Credit

Union in the amount of \$7,000.00 for sewer vac; Ameren in the amount of \$2,425.47 for utility bill; Beelman Logistics, LLC in the amount of \$53,540.13 for supplies; Jane Lynn Holdings, Inc., in the amount of \$23,750.00 for TIF reimbursement; Milano and Grunloh Engineers in the amount of \$2,702.50 for lake improvements; Hunter Appliance in the amount of \$2,078.50 for refrigerator for garage; Milano and Grunloh Engineers in the amount of \$31,642.50 for Randolph Street; Milano and Grunloh Engineers in the amount of \$45,197.50 for design fees; Illinois EPA in the amount of \$22,787.56 for water revolving fund; Milano and Grunloh Engineers in the amount of \$1,702.50 for lead service lines; Core and Main in the amount of \$1,907.88 for supplies; Brenntag Mid South, Inc., in the amount of \$7,860.00 for supplies; Hawkins, Inc., in the amount of \$2,587.74 for supplies. Motion carried.

**ACCEPTANCE OF LETTER OF RETIREMENT FROM DAN ENGELBREKTSON FROM WATER TREATMENT PLANT:**

Motion was made by Stunkel and seconded by Hobler to accept letter of retirement from Dan Engelbrektson from water treatment plant. Motion carried.

Motion was made by Stunkel and seconded by Barker to give authorization to Paslay to post the job vacancy created by Engelbrektson's retirement.

**APPROVE OR REJECT CHANGE ORDER #1 FOR MAIN STREET LIFT STATION - INCREASE \$9,865.85:**

Motion was made by Brosman and seconded by Lewey to approve change order #1 for Main Street Lift Station - Increase \$9,865.85. Motion carried.

**ORDINANCE 2023-7-6-A: AN ORDINANCE AMENDING THE VANDALIA MUNICIPAL CODE**

Motion was made by Barker and seconded by Stunkel to approve Ordinance 2023-7-6-A: An Ordinance

**AT TITLE V BUSINESS  
LICENSES AND REGULATIONS  
AT SECTION 5.08.070  
NUMBER OF LICENSES -  
REDUCE CLASS G TO 1  
LICENSE:**

Amending the Vandalia Municipal Code at Title V Business Licenses and Regulations at Section 5.08.070 Number of Licenses - Reduce Class G to 1 License.

Roll call: Hubler, yea; Barker, yea; Stunkel, yea; Lewey, yea; Bowen, yea; Hobler, yea; Brosman, yea; Lester, yea. Motion carried.

**ORDINANCE 2023-7-6-B: AN  
ORDINANCE AMENDING THE  
VANDALIA MUNICIPAL CODE  
AT TITLE V BUSINESS  
LICENSES AND REGULATIONS  
AT SECTION 5.08.070  
NUMBER OF LICENSES -  
INCREASE CLASS E TO 8  
LICENSES:**

Motion was made by Stunkel and seconded by Barker to approve Ordinance 2023-7-6-B: An Ordinance Amending the Vandalia Municipal Code at Title V Business Licenses and Regulations at Section 5.08.070 Number of Licenses - Increase Class E to 8 Licenses.

Roll call: Bowen, yea; Lester, yea; Brosman, yea; Barker, yea; Hubler, yea; Lewey, yea; Hobler, yea; Stunkel, yea. Motion carried.

**APPROVE OR REJECT  
SIDEWALK BIDS:**

Paslay stated that only 1 bid was received back out of 5 bid packets that were sent out. After discussion, it was decided to proceed with the sidewalks at St. Louis Avenue and 8<sup>th</sup> Street, St. Louis Avenue and 7<sup>th</sup> Street, and 7<sup>th</sup> and Tower Streets. Paslay is checking with Filer to see if the Street Department can do the storm sewer, the inlets, and connecting work to the existing for the sidewalk by Michel's Feed Store. Motion was made by Stunkel and seconded by Hobler to approve the sidewalk bids submitted by Chandler Brothers Construction for St. Louis Avenue and 8<sup>th</sup> Street, St. Louis Avenue and 7<sup>th</sup> Street, and 7<sup>th</sup> and Tower Streets. The City will postpone sidewalk replacement in front of Michel's Feed Store until

Paslay talks to Filer. Motion carried.

**RESOLUTION 2023-7-6-C: A RESOLUTION APPROVING AN AGREEMENT FOR PROCESSING SERVICES BETWEEN THE CITY OF VANDALIA, ILLINOIS AND PAYMENT SERVICE NETWORK, INC.:**

Motion was made by Stunkel and seconded by Brosman to approve Resolution 2023-7-6-C: A Resolution Approving an Agreement for Processing Services Between the City of Vandalia, Illinois and Payment Service Network, Inc.

Roll call: Barker, yea; Lester, yea; Hubler, yea; Stunkel, yea; Hobler, yea; Bowen, yea; Brosman, yea; Lewey, yea. Motion carried.

**ORDINANCE 2023-7-6-D: AN ORDINANCE AUTHORIZING THE SERVICES OF CIVIL DESIGN, INC., TO ASSESS DANGEROUS AND UNSAFE BUILDINGS:**  
**(TABLED)**

Tabled until additional bids are obtained.

**UNFINISHED BUSINESS:**

Lake Dam repair bid openings are July 12 at 1 p.m. at City Hall.

**MAYOR'S REPORT:**

Gottman thanked Paslay for all of her hard work in putting Summerfest together. He also thanked the Lake Staff and police officers for their work helping with the event. A Personnel Committee meeting will be held on July 17 at 4 p.m. to review the Economic Development Director position applications. Gottman has contact information for Verizon to explore options for internet and cell phone capabilities at the Lake. Safe Routes to Schools - Paslay reported that most of the easements had to be redone due to lack of proper names. The project is still on track to be completed within the grant deadline. If anybody wants to go to IML in September, let Paslay know by the end of next week.

**CITY ATTORNEY'S REPORT:**

Connor reported that he had received a call from an Alderman in regard to the current spending limit. Gottman has authority to spend up to \$10,000 on work or contracts. Beyond that, they must be bid in accordance with City code 3.08.010 (City Contracts) over \$10,000. There is no authority in the City Ordinances allowing Aldermen to spend money. This should be done through the department heads, Paslay or Gottman. Gottman stated the Aldermen and department heads do not have the authority to issue any contracts without Gottman's signature under State statute regardless of the amount of the contract. Department heads have a \$5,000.00 spending limit.

Discussion also held regarding sealed bids. Lester said at least 3 people need to be present at a sealed bid opening. Connor said that is how it works for \$10,000 and above currently. He said we are talking about \$10,000 and below. We are not talking about competitively bid public projects. We are talking about ones within our discretion. Lester stated if we have a problem, we need to notify a couple of bidders to submit a price within a timeframe, open the sealed bids and then if it is under the \$10,000 limit, authorize the Mayor to spend the money without Council approval. Stunkel would like to have a standard operating procedure so that the policy is consistent and fair.

**CITY CLERK'S REPORT:**

Nothing to report.

**CITY ADMINISTRATOR'S REPORT:**

Paslay reported that the Farmers Market on Saturday has been moved to the Moose Lodge due to the forecast of inclement weather. Paslay will be

placing a thank you ad concerning Summerfest in the newspaper.

**SAFETY CODE OFFICIAL REPORT:**

Report provided in last meeting's packet.

**STANDING COMMITTEES:**

Barker reported Streets has been busy with water leaks. Streets will also be painting crosswalks, lines, parking spaces, etc., next week. Brosman expressed his appreciation to Dan Engelbrektson for his years of service to the City. Ray attended a Fayette County EMA meeting last week regarding ambulance rotation. Paslay will reach out to Kerr Friday regarding an opening at the Cemetery. Stunkel reported a Lake committee meeting to update the Lake residents for follow up on drainage issues will be scheduled for July 17 at 5 p.m. Public hearing for revocation of lake lot 139 will be held on July 25, 2023 at 10:00 a.m. Stunkel gave full hookup spec sheet to the Mayor. Stunkel also obtained a quote from ProWire for security cameras at the lake.

**ANNOUNCEMENTS AND CONCERNS:**

Lester asked Paslay to schedule a meeting to discuss exterior wood burners.

**COUNCIL MOVES INTO EXECUTIVE SESSION AT 7:50 P.M.:**

Gottman announced that the Council would be moving into Executive Session. A motion was made by Barker and seconded by Brosman to move into Executive Session at 7:50 p.m. under 5 ILCS 120/2 to discuss personnel matters and possible sale/acquisition of land.

Roll call: Lewey, yea; Barker, yea; Brosman, yea; Hubler, yea; Stunkel, yea; Hobler, yea; Lester, yea; Bowen, yea. Motion carried.

EXECUTIVE SESSION ENDS  
AT 9:05 P.M.:

Executive Session ended at 9:05 p.m.

REGULAR SESSION  
RECONVENED AT 9:07 P.M.:

Mayor Gottman reconvened the regular Council meeting at 9:07 p.m.

Roll call: Brosman, yea; Lewey, yea; Barker, yea; Hobler, yea; Lester, yea; Hubler, yea; and Bowen, yea. Stunkel was absent.

Motion was made by Bob Bowen and seconded by Lewey that City department heads receive a 10% increase excluding Chief of Police Ray and the Lake Manager.

Roll call: Barker, nay; Lewey, yea; Bowen, yea; Brosman, yea; Lester, yea; Huber, yea; Hobler, yea. Stunkel was absent. Motion carried.

ADJOURNMENT:

Motion was made by Hubler and seconded by Brosman to adjourn the meeting. Motion carried.

---

City Clerk