

City Council  
Regular Meeting

March 7, 2022  
6:30 pm

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the American Flag was given by all that were present.

CALL TO ORDER:

Mayor Gottman called the regularly scheduled meeting of the Vandalia City Council to order at 6:30 pm.

ROLL CALL:

Aldermen Barker, Lester, Stunkel, Rebbe, Hobler and Brosman were present. Hubler was absent. Lewey arrived at 6:34 p.m.

MOMENT OF SILENCE:

A moment of silence was observed for Dr. William Stringer, a local dentist for over 50 years, and Allen "Smitty" Smith, a former Vandalia business owner.

APPROVAL OF CITY COUNCIL  
MEETING MINUTES DATED  
FEBRUARY 22, 2022:

A motion was made by Stunkel and seconded by Hobler approving the minutes from the February 22, 2022 meeting as presented. Motion carried.

TREASURER'S REPORT:

General Sales Tax Revenues, Infrastructure Sales Tax Revenues, Gaming Revenues, Telecommunications Tax Revenues, Cannabis Use Tax, Income Tax Revenues, MFT Revenues and Hotel/Motel Tax Revenue reports for period ending February 28, 2022 were reviewed. Motion was made by Stunkel and seconded by Brosman to approve the Treasurer's Report as submitted. Motion carried.

REGULAR BILLS:

A motion was made by Stunkel and seconded by Hobler to approve the regular bills as submitted. Motion carried.

SPECIAL BILLS:

A motion was made by Stunkel and seconded by Barker to approve the special bills as presented: Land of Lincoln Credit Union in the amount of \$7,000.00 for sewer vac; Ameren Illinois in the amount of \$2,358.40 for utility bill; Mac's Fire and Safety, Inc., in the amount of \$2,666.15 for equipment accessories; Hawkins, Inc., in the amount of \$4,007.60 for chlorine. Motion carried.

APPROVE OR REJECT LETTER OF RETIREMENT FROM TOM HENRICHSMEYER, ASSISTANT PUBLIC WORKS DIRECTOR, EFFECTIVE JUNE 9, 2022:

Motion was made by Stunkel and seconded by Barker to accept the letter of retirement submitted by Tom Henrichsmeyer, Assistant Public Works Director, effective June 9, 2022. Motion carried.

AUTHORIZATION TO HIRE PERSONNEL FOR PUBLIC WORKS DEPARTMENT:

Motion was made by Stunkel and seconded by Barker to give authorization to hire personnel for Public Works Department. Motion carried.

TRANSFER OF LAKE LOT #131 FROM KENNETH AND MARY DUNAWAY, COLLINSVILLE, TO MIKE NEUHAUS, COLLINSVILLE:

Motion was made by Stunkel and seconded by Hobler to approve the transfer of Lake Lot #131 from Kenneth and Mary Dunaway, Collinsville, to Mike Neuhaus, Collinsville. Motion carried.

RESOLUTION 2022-3-7-A: A RESOLUTION APPROVING AN AGREEMENT FOR TECHNICAL SERVICES AND ASSISTANCE BETWEEN THE CITY OF VANDALIA, ILLINOIS AND TIMMERMAN & COMPANY, LTD.:

A motion was made by Hobler and seconded by Brosman to approve Resolution 2022-3-7-A: A Resolution Approving an Agreement for Technical Services and Assistance Between the City of Vandalia, Illinois, and Timmerman & Company, LTD.

ORDINANCE 2022-3-7-B: AN ORDINANCE OF VACATION (TABLED):

Ordinance 2022-3-7-B: An Ordinance of vacation was tabled. Discussion will be held at a future Council meeting.

APPROVAL OF LAKE  
COMMITTEE MEETING  
MINUTES - FEBRUARY 23,  
2022:

A motion was made by Stunkel and seconded by Hobler to approve the Lake Committee meeting minutes from February 23, 2022. Motion carried.

RESOLUTION 2022-3-7-B: A  
RESOLUTION APPROVING A  
MEMORANDUM OF  
UNDERSTANDING BETWEEN  
THE CITY OF VANDALIA,  
ILLINOIS, AND BEAUTY  
MARK, LTD.:

A motion was made by Stunkel and seconded by Barker to approve Resolution 2022-3-7-B: A Resolution Approving a Memorandum of Understanding Between the City of Vandalia, Illinois and Beauty Mark., Ltd.

Roll call: Barker, yea; Lewey, yea; Stunkel, yea; Hobler, nay; Rebbe, yea; Lester, yea; Brosman, yea. Hubler was absent. Motion carried 6-1.

APPROVAL OF WORK SESSION  
MEETING MINUTES -  
FEBRUARY 22, 2022:

Motion was made by Stunkel and seconded by Barker to approve the Work Session meeting minutes from February 22, 2022. Motion carried.

PROJECT LIST WITH  
FUNDING RECOMMENDATIONS:

Project list provided in packet was reviewed. Barker stated he would like to see the City begin work on the projects that are not grant driven as soon as possible (for example, Randolph Street, Michel's Feed Store sidewalk, Gallatin Street lights). Gottman stated they would have to be engineered first. Barker asked if those projects could be put out for bid and Gottman replied they would need to be voted on one by one. Some of those projects will be brought to the next Council meeting for vote. Paslay said the next step would be to set timelines for when these projects will be done. Paslay stated the cost of materials is rising drastically, citing as an example the sewer plant roof where they are expecting shingles to increase 4 times the price at some point this year. Mike Anderson is working on getting bids for the

roofs. Regarding Safe Routes to School project status, Paslay said there are 4 easements left that she is working on. Gottman reminded Council that the project list is only a guide as it is based on funding.

Motion made by Brosman and seconded by Stunkel to accept the project list with funding recommendations as noted. Motion carried.

ORDINANCE 2022-3-7-C: AN  
ORDINANCE AUTHORIZING  
THE USE ISSUANCE OF  
SECOND SALE NOTICE  
PURSUANT TO ORDINANCE  
2021-6-7-M:

Gottman noted that some of the lake lot owners (40 lots, 23 property owners) have not been in contact with the City advising their intentions regarding lake lot leases. At the last Council meeting, Gottman asked the Council for an additional 60 days for those who have not responded. By state statute, the City is required to extend the offer for 180 days.

Motion was made by Barker and seconded by Hobler to approve Ordinance 2022-3-7-C: An Ordinance Authorizing the Issuance of Second Sale Notice Pursuant to Ordinance 2021-6-7-M.

Roll call: Barker, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Brosman, yea; Lewey, yea; Lester, yea. Hubler was absent. Motion carried.

UNFINISHED BUSINESS:

None.

MAYOR'S REPORT:

None.

CITY CLERK REPORT:

None.

CITY ADMINISTRATOR  
REPORT:

Paslay reported the digital sign at the Tourism Center is not working. The City will need to wait until the ground dries out to be able to get a

bucket truck on the property to look at the exterior front screen.

SAFETY CODE OFFICIAL'S REPORT:

Included in prior meeting packet.

STANDING COMMITTEES:

Chief Ray stated he has hired a new officer. Paperwork is being prepared. There are not enough applicants to make an eligibility list for 2 years so he will be retesting. Part of the requirement for Academy is that all recruits must be fully vaccinated. There are some exemptions, and he is working through those. Stunkel reported that the Lake Committee had a meeting on February 23 to discuss 2 variances. One variance was for Lake Lot 38. Luke Roberts presented a request to the Lake Committee to build a house on that lot which will be 35 to 40 feet from the water. The second request was from Todd and Holly Thoman who bought Lake Lot 56. They requested approval for a retaining wall to be built. The Lake Committee recommended approval of both of these requests.

Motion made by Stunkel and seconded by Hobler to approve the requests submitted by Luke Roberts and Todd and Holly Thoman. Motion carried.

Lake will be open starting April 1, 2022. Next Lake Committee meeting is April 4 at 4 p.m. Connor, Huhn, and Stunkel are working to clean up the language in some of the Lake ordinances. Repairing the Dam was discussed. Stunkel noted he would be interested in looking into utilizing a barge company if possible for some of the Dam work. Stunkel said he is getting requests for putting portable "tiny houses" on camping lots. Stunkel said there is no

requirement on height for residences currently. He said the Council needs to come to a determination on a size that is more practical, and he will be working with Building and Grounds on this. Lewey reported that the Personnel Committee is working on a few personnel matters and will report to the Council in 2 weeks.

**ANNOUNCEMENTS AND CONCERNS:**

Melissa Keller introduced herself. She stated that she would like to pursue a special use permit for Washington School for a battered woman's shelter. She said she would like to help abused women become active members of society. Minimum requirement would be for those in the shelter to get a high school diploma or GED. She will have to meet federal and state requirements. This shelter will be for women only, including their children. She stated it would be a clean facility meaning no alcohol, drugs (other than prescribed drugs and OTC medications), or tobacco use. Hobler asked about the cost of renovating that building. Brosman asked how this will be funded. She stated she will apply for grants. She has spoken to several churches and they are willing to help. Keller is currently employed in home health. She has a counselor on call who is willing to step in and help out. Connor stated this would require a zoning amendment. She has talked to the County who owns the building and she is looking at purchasing the building from them. Lester asked what she wanted from the City. She stated that she was seeing if there was any opposition to her plan. Ray asked what her plan was for those who left the shelter and where they would go. She stated her objective would be they would be working and

bringing in their own income where they could move into a place of their very own. Ray asked how long she anticipates keeping them in her facility and she said she hasn't thought about a timeframe as of yet. He asked how many people would she anticipate housing there and she stated she was not exactly sure. Ray stated one concern was homeless people being dropped off. His concern was when the shelter is full and they get an influx of people, where would those people go. He asked her what the admitting process would be. She stated prior to them coming, they would have to contact the facility. Paslay stated the criteria for special use would be the total number of residents shall be based on the total square footage of the facility so that will be restricted by the building code. Owner/operator shall be duly licensed by the Illinois Department of Mental Health or have accreditation acceptable to that department. Barker said he would like for Keller to reach out to the residents located immediately adjacent to the facility to see if they would have any concerns.

**ADJOURNMENT:**

Motion to adjourn was made by Stunkel and seconded by Lewey. Meeting adjourned at 7:12 p.m.

  
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City Clerk