

City Council
Regular Meeting

September 20, 2021
6:30 pm

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the American Flag was given by all that were present.

CALL TO ORDER:

Mayor Gottman called the regularly scheduled meeting of the Vandalia City Council to order at 6:30 pm.

ROLL CALL:

Barker, Stunkel, Brosman, Lewey, Hobler, and Rebbe were present. Lester and Hubler were absent.

MOMENT OF SILENCE:

A moment of silence was observed for Mrs. Gloria Rollinger, the wife of a former Vandalia business owner and the mother of 2 Vandalia business owners. Mrs. Rollinger's second husband was a physician in Vandalia.

FOLLOW UP ITEMS FROM
SEPTEMBER 7, 2021
MINUTES:

Mayor Gottman reported on items that required follow up from the September 7, 2021 Council meeting:

The credit card terminal fees are waived as part of the agreement between PSN and the City of Vandalia; regarding Ordinance 2021-9-7-G: An Ordinance of Vacation (unimproved Locust Street) will be tabled again tonight; regarding Ordinance 2021-9-7-H: An Ordinance of Vacation (unimproved alley), which was tabled last meeting, Gottman has spoken to the Lutheran church members and they are not in favor of moving forward with this. Water and Sewer Committee had a meeting on September 16, 2021 and action will be taken tonight. Action will be taken on the roof replacement bid at the property at 119 W. Jackson Street tonight pending Council

approval. Gottman has directed LaTisha to order 3 laptops. Three aldermen will use them on a trial basis (Lester, Hubler and Barker) before she orders the remaining laptops. Stunkel will be scheduling a Lake committee meeting in the next few weeks. Pots that will be used for lights on the city corner lot for Olde Tyme Christmas have been approved by Gottman, so Huhn will move forward with that.

MINUTES:

A motion was made by Stunkel and seconded by Barker approving the minutes from the September 7, 2021 meeting as presented. Motion carried.

TREASURER'S REPORT:

The Treasurer's report was presented at the September 7, 2021 council meeting.

REGULAR BILLS:

A motion was made by Stunkel and seconded by Brosman approving the regular bills as presented. Motion carried.

SPECIAL BILLS:

A motion was made by Stunkel and seconded by Hobler approving the special bills as presented: Sandberg Phoenix in the amount of \$4,100.00 for legal fees; Timmermann and Company, Ltd., in the amount of \$31,500.00 for audit fees; R. Martin Contracting, Inc., in the amount of \$2,900.00 for repairs of pavers at Lincoln Park; Peckham, Guyton, Albers and Viets in the amount of \$2,900.00 for professional fees; Saltus Technologies in the amount of \$2,226.97 for software maintenance; Midwest Tractor Sales in the amount of \$9,289.55 for repair fees; Milano and Grunloh Engineering in the amount of \$15,103.14 for professional fees - Octochem; Nick DePaolo in the amount of \$3,450.00

for tree removal; Historical Vandalia in the amount of \$3,232.75 for reimbursement of salaries, internet, phones and electricity; Fossil Industries in the amount of \$3,964.00 for Looking for Lincoln storyboards; Vandalia Asphalt Service in the amount of \$107,448.55 for chip mix, oil and asphalt; South Central FS in the amount of \$9,533.91 for gasoline; Slack Glass Company in the amount of \$9,965.64 for window replacement; CSX in the amount of \$2,422.19 for installation of sewer main at railroad mile post 171.9; Kaskaskia Springs Water Company in the amount of \$2,603.20 for 6.508 million gallons of water; and Hach Company in the amount of \$5,426.00 for service partnership agreement. Motion carried.

PRESENTATION OF THE FY
2021 AUDIT BY TIMMERMANN
AND COMPANY:

Tricia Elam, CPA, reviewed the FY 2021 audit, highlighting the various department expenses. She pointed out the payroll tax fund that had excess expenditures over the revenues. This fund has had a surplus in the past several years and in the next couple of years, the Council will have to look into increasing the tax levy for payroll tax fund, which has not had an increase in approximately 10 years. Elam also reviewed the City's various funds.

Motion was made by Barker and seconded by Brosman to accept the FY 2021 audit as presented by Timmermann and Company. Motion carried.

PROPOSED WATER/SEWER
RATE INCREASES:

Elam distributed handouts outlining the current water rates and the rates projected with an increase. The projected water rate increase would be 2.94% and the projected sewer rate increase would be 6.61%.

Brosman expressed his opinion that he was in favor of the increase. Motion was made by Brosman and seconded by Stunkel to approve the water and sewer rate increases.

Roll call: Barker, yea; Stunkel, yea; Brosman, yea; Hobler, nay; Lewey, nay; Rebbe, nay. Due to a tie vote, Gottman voted yea. The motion carried 4-3. Gottman stated he voted yea as he would rather see small increases in rates rather than one big increase.

TRANSFER OF LAKE LOT
#502 FROM ROBBIN SAPP,
SHOBONIER, TO RICK
SMITH, BROWNSTOWN:

Motion was made by Stunkel and seconded by Barker approving the transfer of Lake Lot #502 from Robbin Sapp, Shobonier, to Rick Smith, Brownstown. Motion carried.

TRANSFER OF LAKE LOT
#130 FROM JEFF STOREY,
VANDALIA, TO MIKE AND
MARGIE DANIELS,
VANDALIA:

Motion was made by Stunkel and seconded by Brosman approving the transfer of Lake Lot #130 from Jeff Storey, Vandalia, to Mike and Margie Daniels, Vandalia. Motion carried.

APPROVE OR REJECT
CONFIDENTIALITY
AGREEMENT FOR EMPLOYEES
AND ELECTED OFFICIALS:

Gottman reviewed the Confidentiality Agreement to be signed by all City employees and elected officials. Motion was made by Stunkel and seconded by Barker approving the Confidentiality Agreement for all City employees and elected officials. Motion carried.

RESOLUTION 2021-9-20-A:
A RESOLUTION APPROVING
AN AGREEMENT FOR
ENGINEERING SERVICES
BETWEEN THE CITY OF
VANDALIA, ILLINOIS AND
MILANO & GRUNLOH
ENGINEERS, LLC:

A motion was made by Barker and seconded by Stunkel approving Resolution 2021-9-20-A: A Resolution Approving an Agreement for Engineering Services Between the City of Vandalia, Illinois, and Milano & Grunloh Engineers, LLC. This project is for water line replacement along Burtschi, Jay and 10th Streets.

Roll call: Lewey, yea; Stunkel, yea; Hobler, yea; Brosman, yea; Barker, yea; Rebbe, yea. Lester and Hubler were absent. Motion carried.

AUTHORIZATION TO MOVE
FORWARD ON GRANT
APPLICATION FOR
UNSEWERED AREAS IN
VANDALIA:

A map of unsewered areas was reviewed. Gottman noted that the City would like to move forward in submitting a grant application for unsewered areas. Motion was made by Stunkel and seconded by Barker to move forward on grant application for unsewered areas in Vandalia. Motion carried.

RFQ APPROVAL FOR ITEP
SIDEWALK GRANT (1
APPLICANT):

Gottman stated that the City received one application, and that applicant's firm meets all of the requirements. Motion made by Lewey and seconded by Barker approving the RFQ Approval for ITEP sidewalk grant (1 applicant). Motion carried.

RESOLUTION 2021-9-20-B:
A RESOLUTION APPROVING
AN ILLINOIS DEPARTMENT
OF TRANSPORTATION LOCAL
PUBLIC AGENCY
ENGINEERING SERVICES
AGREEMENT -PHASE I
PRELIMINARY ENGINEERING
AND PHASE II DESIGN
ENGINEERING:

Lee Beckman of Milano & Grunloh Engineers, LLC, reviewed the timeline with the Council as to when this project will begin. The construction of this project could possibly begin Spring 2023. Motion was made by Barker and seconded by Brosman approving Resolution 2021-9-20-B: A Resolution Approving an Illinois Department of Transportation Local Public Agency Engineering Services Agreement - Phase I Preliminary Engineering and Phase II Design Engineering.

Roll call: Barker, yea; Lewey, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Brosman, yea. Hubler and Lester were absent. Motion carried.

RESOLUTION 2021-9-20-C:
A RESOLUTION APPROVING
AN ILLINOIS DEPARTMENT
OF TRANSPORTATION LOCAL
PUBLIC AGENCY
ENGINEERING SERVICES
AGREEMENT - PHASE III
CONSTRUCTION
ENGINEERING:

A motion was made by Barker and seconded by Brosman approving Resolution 2021-9-20-C: A Resolution Approving an Illinois Department of Transportation Local Public Agency Engineering Services Agreement - Phase III Construction Engineering.

Roll call: Lewey, yea; Barker, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Brosman, yea. Lester and Hubler were absent. Motion carried.

APPROVE OR REJECT BID
FOR ROOF AT 119 EAST
JACKSON STREET:

Genesis Property Improvement submitted the lone bid for roof replacement on the house at 119 E. Jackson Street in the amount of \$15,480.00. Ryan Connor reminded the group that any public works project in the State of Illinois requires the payment of prevailing wages. Motion made by Stunkel and seconded by Rebbe approving the bid for roof replacement in the amount of \$15,480.00. Motion carried.

APPROVE OR REJECT BID
FOR VALVE
REPLACEMENT/REPAIR AT
WATER TREATMENT PLANT:

C and C Pumps & Supply submitted the only bid for valve replacement/repair at the water treatment plant in the amount of \$33,010.33. It is noted on the bid that labor is not to exceed \$16,850.00. Motion was made by Brosman and seconded by Barker to approve the bid submitted by C and C Pumps & Supply in the amount of \$33,010.33. Motion carried.

APPROVAL OF WATER AND
SEWER COMMITTEE MEETING
MINUTES - SEPTEMBER 16,
2021:

Motion was made by Stunkel and seconded by Hobler approving the Water and Sewer Committee meeting minutes from September 16, 2021. Motion carried.

ORDINANCE 2021-9-20-D:
AN ORDINANCE AMENDING
CHAPTER 13.08.130 -
WASTEWATER SERVICE
CHARGES:

Motion was made by Lewey and seconded by Stunkel approving Ordinance 2021-9-20-D: An Ordinance Amending Chapter 13.08.130 - Wastewater Service Charges.

Roll call: Hobler, yea; Barker, yea; Brosman, yea; Rebbe, yea; Lewey, yea; Stunkel, yea. Hubler and Lester were absent. Motion carried.

ORDINANCE 2021-9-20-E:
AN ORDINANCE AUTHORIZING
THE ACCEPTANCE OF THE
DONATION OF CERTAIN REAL
ESTATE PROPERTY BY THE
CITY OF VANDALIA - 3.41
ACRES IN LT'S CENTRAL
WEST SUBDIVISION, PHASE
I AND PARTS OF THE 12
ACRE OUTLOTS OF THE CITY
OF VANDALIA:

Motion was made by Brosman and seconded by Hobler approving Ordinance 2021-9-20-E: An Ordinance Authorizing the Acceptance of the Donation of Certain Real Estate Property by the City of Vandalia - 3.41 Acres in LT's Central West Subdivision, Phase I and Parts of the 12 Acre Outlots of the City of Vandalia. Connor reviewed redline changes as requested by donor's attorneys that include venue provision being specifically in Fayette County, Illinois; requested this be referenced as a charitable gift under IRS code 170; and asked for a mutually acceptable appraisal as the donor needs a tax number to put on it. Connor suggested the Council approve the motion pending no additional redline changes made by donor's attorney. Brosman made the motion to approve the amended Ordinance with a second by Hobler.

Roll call: Brosman, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Barker, yea; Lewey, yea. Lester and Hubler were absent. Motion carried.

ORDINANCE 2021-9-20-F:
AN ORDINANCE AMENDING
THE VANDALIA MUNICIPAL
CODE AT TITLE V BUSINESS
LICENSES AND REGULATIONS
AT SECTION 5.08.060
CLASS D LICENSES:

Motion was made by Stunkel and seconded by Rebbe approving Ordinance 2021-9-20-F: An Ordinance Amending the Vandalia Municipal Code at Title V Business Licenses and Regulations at Section 5.08.060 Class D Licenses.

Roll call: Brosman, yea; Stunkel, yea; Hobler, nay; Rebbe, yea; Barker, yea; Lewey, nay. Lester and Hubler were absent. Motion carried.

APPROVE OR REJECT BIDS
FOR ELECTRICAL
AGGREGATION FOR CITY
FACILITIES:

Proposal from Your Choice Energy was reviewed. It is the recommendation of the City's consultant that the City go with Homefield Energy for a 48 month term for the City's facilities. Motion made by Barker and seconded by Stunkel to approve the recommendation from Your Choice Energy to use Homefield Energy for electrical aggregation for City facilities. Motion carried.

UNFINISHED BUSINESS:

Ordinance 2021-9-7-G: Ordinance of Vacation - unimproved Locust Street will be tabled tonight as the City has not been able to make contact with the property owner.

Ordinance 2021-9-7-H: Ordinance of Vacation - unimproved alley by St. James Lutheran Church. Gottman spoke with members of St. James Lutheran Church and they are not interested at this time.

ENGINEER'S REPORT:

Lee Beckman reviewed the September 2021 Engineers Update for the City of Vandalia with the Council. He did point out that there are several items that need to be completed by the City in the next 2 to 3 years regarding NPDES - Special Conditions at the sewer treatment plant.

MAYOR'S REPORT:

Gottman reminded the Council that the City is not dragging its feet locally on anything. The City has to wait for other agencies to complete their work before the City can proceed.

Gottman mentioned there has been talk about infrastructure at the lake including full service hookups and another dump station. Gottman said it is his belief that the City does it right the first time, and that is why we have an engineering company to engineer these projects. He also stated that the Governor of IL has announced availability of downtown grants. Paslay and Gottman will see what grants the City is eligible for. Gottman announced that he presented John Willms with a key to the City of Vandalia. IML conference is scheduled for this week. All who go to IML are required to attend the TIF seminar. \$454,325.55 has been received from the ARPA grant, which outlines specific use of the monies.

ADMINISTRATOR'S REPORT:

Out of the 220 lake letters sent out, 76 have responded (75%). 60 have opted to buy, 13 have opted for a new lease and 3 have opted to remain on the current lease. Wine and Ale with Abe scheduled for September 25, 2021. Grand Levee has been scheduled for October 8 and 9. Atlas 46 Grand Opening has been scheduled for October 9. The last Farmer's Market of the season is also scheduled for October 9.

CITY ATTORNEY REPORT:

Connor reminded the Council that they are an Aldermanic-City form of government. There are two aldermen from each ward and the role of the aldermen is legislative. This form of government lacks executive authority. That is vested in the Mayor. The aldermen are elected to legislate and that is where their power comes from and must be restricted to. The elected officials (Mayor and City Clerk) are elected to carry out the executive

functions. He referenced pages 5 and 6 of the Illinois Municipal Handbook. He reminded the Aldermen that they put an organizational chart/work flow system in place and that needs to be followed. Connor encouraged the Council to review the organizational chart. Fire and Police department heads report to Gottman and the other department heads report to Paslay. Paslay will make copies of the section of the IL Municipal Handbook that Connor referenced and will distribute to the Aldermen.

SAFETY CODE OFFICIAL:

Report is included in the packet.

STANDING COMMITTEES:

The new squad car has arrived and is now being used by officers. Stunkel said the Lake will be closing October 18, 2021. The Art class at the high school will potentially paint murals on some of the lake buildings. Some of the playground equipment at the Lake has been broken. The roof on the handicap ramp/dock needs replaced.

ANNOUNCEMENTS AND CONCERNS:

None at this time.

ADJOURNMENT:

Motion was made by Stunkel and seconded by Barker to adjourn the meeting at 7:59 p.m. Motion carried.



City Clerk