

City Council
Regular Meeting

September 7, 2021
6:30 pm

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the American Flag was given by all that were present.

CALL TO ORDER:

Mayor Gottman called the regularly scheduled meeting of the Vandalia City Council to order at 6:30 pm.

ROLL CALL:

Barker, Stunkel, Lester, Hubler, Brosman, Hobler, and Rebbe were present. Lewey was absent.

MOMENT OF SILENCE:

A moment of silence was observed for Jonathan Denton, local business owner and Darcey DePaolo, sister of Second Assistant Fire Chief Tom DePaolo.

MINUTES:

A motion was made by Stunkel and seconded by Hobler approving the minutes from the August 16, 2021 meeting as presented. Motion carried.

TREASURER'S REPORT:

Statement balance sheets for June 30, 2021 and July 31, 2021 provided in packet were reviewed. Tax Revenue sheets provided in packets were also reviewed. Motion made by Barker and seconded by Hobler approving the Treasurer's report as presented. Motion carried.

REGULAR BILLS:

A motion was made by Stunkel and seconded by Hobler approving the regular bills as presented. Motion carried.

SPECIAL BILLS:

A motion was made by Stunkel and seconded by Barker approving the special bills as presented: McKellar Robertson in the amount of \$2,587.00

for boiler and machinery insurance; Pitney Bowes in the amount of \$2,018.50 for postage; Ameren Illinois in the amount of \$15,995.93 for utility bills; Land of Lincoln Credit Union in the amount of \$5,250.00 for sewer vac; Triple S Tree Service in the amount of \$2,200.00 for tree removal; Illinois South Tourism in the amount of \$1,768.75 for promotions; Beelman Logistics, LLC in the amount of \$14,261.46 for sealcoat chips; W.J. Scott Company in the amount of \$2,434.42 for miscellaneous materials; Haier Plumbing and Heating Company in the amount of \$14,090.85 for Vandalia sewer plant project; Dinges Fire Company in the amount of \$23,870.85 for tools; C and C Pumps and Supply in the amount of \$39,554.42 for equipment accessories and maintenance to equipment; Brenntag Mid South, Inc., in the amount of \$14,117.00 for robinfloc; Hawkins, Inc., in the amount of \$6,977.46 for activated carbon; Vandevanter Engineers, Inc., in the amount of \$2,014.00 to check pump. Motion carried.

SET DATE FOR TRICK OR TREATING:

A motion was made by Brosman and seconded by Hobler to set Saturday, October 30, 2021 as the date for Trick or Treating in the City of Vandalia. Motion carried.

APPROVE OF 2021 STANDING COUNCIL COMMITTEES:

Motion was made by Hubler and seconded by Barker approving the 2021 standing council committees. Motion carried.

APPROVAL OF TRANSFER OF LIQUOR LICENSE DUE TO SALE OF BUSINESS - CONTINGENT UPON COUNCIL AUTHORIZATION FOR FUTURE

Mr. Himanshu Amin, Mr. Urvish Amin and Ms. Amita Amin reviewed their proposed plan to purchase CT's Package Liquor. They would like to offer product sampling which would be done in a confined space away

RELOCATION OF SAID BUSINESS:

from the retail space. They also mentioned the possibility of relocating the business to the building which previously housed Givens Meat Market. Motion was made by Lester and seconded by Barker approving the transfer of liquor license due to sale of business.

Roll call: Rebbe, yea; Brosman, yea; Hubler, yea; Lester, yea; Stunkel, yea; Barker, yea; Hobler, nay. Lewey was absent. Motion carried.

AUTHORIZATION TO SEEK BIDS FOR SIDEWALK REPLACEMENT:

The 2021 proposed sidewalk replacement list was reviewed. Motion was made by Barker and seconded by Hobler to grant authorization to seek bids for sidewalk replacements. Motion carried.

APPROVAL OF ZONING BOARD OF ADJUSTMENTS MEETING MINUTES - AUGUST 18, 2021:

Motion was made by Brosman and seconded by Hubler approving the Zoning Board of Adjustments meeting minutes dated August 18, 2021. Motion carried.

ORDINANCE 2021-9-7-A: AN ORDINANCE AMENDING CHAPTER 2.20 CITY CLERK - OFFICE HOURS (MAKE 7 A.M. UNTIL 5 P.M. PERMANENT HOURS):

Motion was made by Stunkel and seconded by Brosman approving Ordinance 2021-9-7-A: An Ordinance Amending Chapter 2.20 City Clerk - Office Hours (Make 7 a.m. until 5 p.m. Permanent Hours).

Roll call: Rebbe, yea; Stunkel, yea; Brosman, yea; Barker, yea; Hubler, yea; Hobler, yea; Lester, yea. Lewey was absent. Motion carried.

ORDINANCE 2021-9-7-B: AN ORDINANCE AMENDING THE VANDALIA MUNICIPAL CODE (WATER SERVICE CHARGES):

Huhn reviewed the proposed ordinance which will increase reconnect fee for nonpayment to \$35.00, increase the emergency after hour service charge for connects or disconnects due to nonpayment to \$100.00 per instance, and revising meter tampering policy. Motion was made by

Brosman and seconded by Stunkel approving Ordinance 2021-9-7-B: An Ordinance Amending the Vandalia Municipal Code (Water Service Charges).

Roll call: Stunkel, yea; Brosman, yea; Lester, yea; Hubler, yea; Rebbe, yea; Barker, yea; Hobler, yea. Lewey was absent. Motion carried.

RESOLUTION 2021-9-7-C: A
RESOLUTION APPROVING AN
AGREEMENT FOR PROCESSING
SERVICES BETWEEN THE
CITY OF VANDALIA,
ILLINOIS AND PAYMENT
SERVICE NETWORK, INC.
(CREDIT CARD TERMINAL):

Huhn reviewed the proposed credit card terminal agreement between the City and Payment Service Network. Question was raised regarding the Annual Security Compliance Fee of \$89.00 per year. Huhn will reach out to Payment Service Network to see if this annual fee is covered in the current agreement the City is presently in with Payment Service Network. Motion was made by Brosman and seconded by Stunkel approving the Resolution pending discussion with Payment Service Network. (**Per the discussion at the meeting, I called Payment Service Network and they confirmed that the \$39.95 monthly fee and \$89.95 annual fee will be waived with the signing of this new contract).

Roll call: Barker, yea; Lester, yea; Hubler, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Brosman, yea. Lewey was absent. Motion carried.

ORDINANCE 2021-9-7-D: AN
ORDINANCE PERTAINING TO
THE CORONAVIRUS LOCAL
FISCAL RECOVERY FUND FOR
THE CITY OF VANDALIA,
ILLINOIS:

Motion was made by Stunkel and seconded by Hobler to approve Ordinance 2021-9-7-D: An Ordinance Pertaining to the Coronavirus Local Fiscal Recovery Fund for the City of Vandalia, Illinois.

Roll call: Barker, yea; Brosman, yea; Hobler, yea; Hubler, yea; Lester, yea; Rebbe, yea; Stunkel, yea. Lewey was absent. Motion carried.

APPROVAL OF PLANNING
COMMISSION MEETING
MINUTES - AUGUST 24,
2021:

Motion was made by Stunkel and seconded by Hobler to approve the Planning Commission meeting minutes dated August 24, 2021. Motion carried.

APPROVAL OF PLANNING
COMMISSION MEETING
MINUTES - AUGUST 26,
2021:

Motion was made by Hobler and seconded by Barker to approve the Planning Commission meeting minutes dated August 26, 2021. Motion carried.

ORDINANCE 2021-9-7-E: AN
ORDINANCE AMENDING
CHAPTER 17 OF THE
VANDALIA MUNICIPAL CODE
(ADULT DAY CARE AS A
SPECIAL USE):

Amanda Williams, Office Manager at Lean on Me Caregiving and Wayne Swofford, owner of Lean on Me Caregiving, presented a proposal regarding opening an adult daycare center in downtown Vandalia. They stated there will be an RN on staff and are hoping to add a Physical Therapist in the future. An Activity Coordinator will also be on site. Meals will be catered. Hours will be Monday through Friday 6 a.m. until 6 p.m. with Saturday options being looked into. They are following strict State guidelines and regulations. Motion was made by Lester and seconded by Stunkel to approve Ordinance 2021-9-7-E: An Ordinance Amending Chapter 17 of the Vandalia Municipal Code (Adult Day Care as a Special Use).

Roll call: Hubler, yea; Barker, yea; Stunkel, yea; Hobler, yea; Rebbe, yea; Brosman, yea; Lester, yea. Lewey was absent. Motion carried.

REQUEST FOR SECOND STREET CLOSURE ON OCTOBER 9, 2021 - GALLATIN STREET TO FORMER BANK DRIVE THRU LANES:

Letter was submitted by Kathy Emerick and Jay Smith requesting road closure on the 200 block of South Second Street extending south of the Secretary of State driveway on October 9 from 9 a.m. until 12 Midnight for a cancer benefit. Council's concern for music late at night was discussed and it was decided to approve the request with the condition that outdoor music will need to end by 11 p.m. Motion made by Barker and seconded by Stunkel to approve request. Motion carried.

APPROVE OR REJECT FINAL CHANGE ORDER FOR SEWER RELOCATION PROJECT (INCREASE OF \$2.37):

Motion was made by Stunkel and seconded by Barker to approve final change order for sewer relocation project (increase of \$2.37). Motion carried.

APPROVE OR REJECT PAYMENT #2 (FINAL) FOR SEWER RELOCATION PROJECT (\$14,090.85)

A motion was made by Brosman and seconded by Hobler approving payment #2 (final) for sewer relocation project (\$14,090.85). Motion carried.

RESOLUTION 2021-9-7-F: A RESOLUTION APPROVING ROAD CLOSURE FOR ATLAS 46 GRAND OPENING - OCTOBER 9, 2021:

A motion was made by Barker and seconded by Brosman to approve Resolution 2021-9-7-F: A Resolution Approving Road Closure for Atlas 46 Grand Opening on October 9, 2021.

Roll call: Rebbe, yea; Hobler, yea; Stunkel, yea; Lester, yea; Hubler, yea; Barker, yea; Brosman, yea. Lewey was absent. Motion carried.

ORDINANCE 2021-9-7-G: AN ORDINANCE OF VACATION (UNIMPROVED LOCUST STREET): (TABLED)

Mayor Gottman announced that he would like to table Ordinance 2021-9-7-G: An Ordinance of Vacation (Unimproved Locust Street) until he talks to the property owners.

ORDINANCE 2021-9-7-H: AN
ORDINANCE OF VACATION
(UNIMPROVED ALLEY):
(TABLED)

Mayor Gottman announced that he would like to table Ordinance 2021-9-7-H: An Ordinance of Vacation (unimproved alley) until he talks to the property owners.

UNFINISHED BUSINESS:

Brosman voiced concern over lack of follow up on 3 items from the August 16, 2021 Council meeting that were to be discussed at the September 7, 2021 Council meeting as stated in the August 16, 2021 Council meeting minutes. Those include: Septic tank dumping fee increase. He said this has been on hold since November according to the Water and Sewer Committee meeting minutes. He was advised to schedule a Water and Sewer Committee meeting. Second item was the roof replacement for the property owned by the City at 119 W. Jackson Street. Gottman said he will wait until September 20, 2021 Council meeting to give the realtor enough time to see if they have a buyer for the house and if not, the City will put a new roof on the house. The third item was the sale of surplus property at the lake (3 parcels) that was to be discussed at the September 7, 2021 Council meeting, which was a result of Executive Session. Brosman stated that the Council needs to be mindful of prompt response to items that require follow up.

MAYOR'S REPORT:

Gottman reminded Council about upcoming IML conference in Chicago on September 23-25, 2021. He said the TIF session will be a required session for all going to IML. The remainder of the sessions will be up to attendees. He will distribute the schedule once it is available. Atlas 46 is looking to hire additional employees. He reviewed the Back to Business Grant Program and stated

that Paslay, Huhn and Amber Daulbaugh are meeting with local businesses and encouraging them to apply for the grant. He reported that the meeting with the County went well and we will be working together on some issues.

CITY CLERK REPORT:

Nothing to report at this time.

CITY ADMINISTRATOR REPORT:

Paslay reported that all but 3 windows have been replaced on the lower level of City Hall, with the 2nd floor windows being installed this Fall. Farmer's Market is this Saturday, September 11, 2021. Regarding lake lot letters, 61 out of 220 have been received with 52 opting to buy, 7 opting to accept the new lease and 2 are opting to keep the current lease. Regarding laptops for the Council, Paslay stated there was no update but she is to the point where she will decide which way to go and proceed from there.

SAFETY CODE OFFICIAL REPORT:

Report was in last packet.

STANDING COMMITTEES:

Barker reported that the street department is oiling and rocking the streets. Chief Ray stated the new squad car should be here within the next 2 weeks. Gottman commended the Cemetery staff on the good work they have been doing to maintain the cemetery during this unusually rainy Summer. Stunkel reported that the Lake was busy over Labor Day weekend. Discussion was held regarding sale of improvements at the lake. Lester noted concern regarding current lease rate. Stunkel will schedule a Lake Committee meeting. Huhn stated that the Olde Tyme Christmas committee would like to hang bistro lights

over the empty corner lot by City Hall using fence posts and planters with concrete in them to stabilize the posts. Gottman requested a picture of what the pots would look like. Huhn will get a picture of the pots.

ANNOUNCEMENTS AND CONCERNS:

None at this time.

ADJOURNMENT:

Motion to adjourn was made by Barker and seconded by Stunkel. Motion carried.

Carla Huhn

City Clerk