

CITY OF VANDALIA



FISCAL YEAR 2013–2014 BUDGET

CITY CLERK - ACCOUNT #100

<u>ACCT. NO</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$50.00
415	ADVERTISING & PUBLIC NOTICE Notices published by the City Clerk	\$2,000.00
422	LONG TERM DEBT A. (24) GOB Payment from Jr. Debt Svc. Acct.	\$229,332.00
425	MEMBERSHIP DUES A. Intl. Institute of Municipal Clerks - \$135.00 B. IML Membership (Clerk) - \$55.00 C. Municipal Clerk Assoc. - \$50.00 D. Southeast Central Clerk's Assoc. - \$10.00	\$375.00
426	SUBSCRIPTIONS & BOOKS A. Personnel Concepts - Federally mandated postings	\$375.00
429	FILING FEE A. Death Certificate Filing Fee (\$4 per certificate sold)	\$2,400.00
437	OFFICE FURNITURE & EQUIPMENT	\$1,500.00
438	COMPUTERS & SOFTWARE A. Civic Annual Support - \$3,400 B. Other Software & Devices	\$8,400.00
440	PUBLIC RELATIONS	\$1,000.00
445	PETTY CASH A. Covers all departments	\$1,000.00
450	MAINTENANCE TO EQUIPMENT A. Copier Machine Service Agreement - \$44.50/mo	\$550.00
460	TRAVEL & MEETING EXPENSES	\$2,000.00
471	EQUIPMENT RENTAL A. Copier Lease - \$138.62/month B. Postage Machine \$307.76/quarter	\$3,200.00
475	SEMI-MONTHLY SALARIES A. Full-Time Clerks (2) Barb and Alyssa B. Treasurer Stipend	\$78,000.00
476	ELECTED OFFICIALS' SALARIES A. City Clerk & Collector-\$50,017	\$50,017.00
477	OVERTIME COMPENSATION	\$500.00

<u>ACCT. NO</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
480	OFFICE SUPPLIES	\$5,000.00
485	EDUCATIONAL EXPENSE	\$1,000.00
491	TELEPHONE UTILITY	\$2,000.00
500	TECHNICAL OUTSIDE SERVICES	\$7,000.00
	A. Message On Hold	
	B. Computer Technical Assistance	
505	PROPERTY, CASUALTY & EQUIP. INSURANCE	\$89,000.00
	A. Umbrella, Gen., Liab. Police Prof., Liab., Public Official Liab., Auto, Prop., Workmen's Comp., Tax Interrup., Floater Equip. & Computers, Equip. Purchased, Rented or Leased Equip.. added per changes,-\$85,380	
	B. Boiler Ins. - \$2,100	
	C. Mechanical Breakdown - \$1,520	
515	HEALTH & LIFE INSURANCE	\$70,950.00
	A. Health Insurance	
	B. Life Insurance	
	C. Annual Flu Shots	
516	UNEMPLOYMENT INSURANCE	\$1,800.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$0.00
524	NSF CHECK FEE	\$100.00
530	(14) RETIREMENT FUND - IMRF & FICA	\$25,000.00
540	POSTAGE/SHIPPING	\$5,000.00
600	GALLATIN ST ENHANCEMENT	\$2,000.00
900	TRANSFER TO OTHER FUNDS	\$32,140.00
	TOTAL CITY CLERK'S DEPARTMENT BUDGET:	\$621,689.00

Fund Allocation

General (10): \$367,357

Payroll (14): \$25,000

Capital Improvement (24): \$229,332

WATER ADMINISTRATION - ACCOUNT #101

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
406	AUDIT FEES	\$8,500.00
409	PSN MONTHLY FEES	\$500.00
422	LONG TERM DEBT	\$45,600.00
426	SUBSCRIPTIONS & BOOKS	\$375.00
	A. Personnel Concepts - federally required postings	
437	OFFICE FURNITURE & EQUIP.	\$2,500.00
438	COMPUTERS	\$7,400.00
	A. Civic Annual Support - \$3,200	
	B. Handheld Software - \$1,500	
	C. Payment Service Network - \$90	
	D. Other Software and Devices	
450	MAINTENANCE TO EQUIPMENT	\$500.00
460	TRAVEL & MEETING EXPENSES	\$400.00
470	BUILDING & PROPERTY RENTAL	\$14,000.00
	A. Office	
	B. Country Club Tower	
475	SEMI-MONTHLY SALARIES	\$67,700.00
	A. Full-Time Clerk (1) Renee	
	B. (31) Melinda (1/2)	
477	OVERTIME COMPENSATION	\$500.00
480	OFFICE SUPPLIES	\$4,500.00
481	RECORDING FEES	\$250.00
485	EDUCATIONAL EXPENSES	\$500.00
491	TELEPHONE UTILITY	\$1,000.00
500	TECHNICAL OUTSIDE SERVICES	\$1,000.00
505	PROPERTY, CASUALTY & EQUIP. INSURANCE	\$56,920.00
515	HEALTH& LIFE INSURANCE	\$32,500.00
	A. Health Insurance	
	B. Life Insurance	
	C. Annual Flu Shots	
516	UNEMPLOYMENT INSURANCE	\$1,200.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$0.00
530	RETIREMENT FUND - IMRF & FICA	\$13,200.00
540	POSTAGE	\$12,000.00
	A. Water Billing is \$7,740/yr (\$645/mo.)	
650	DEBT EXPENSE	\$4,500.00
	TOTAL WATER ADMINISTRATION BUDGET:	\$275,545.00

Fund Allocation

Water/Sewer (31): \$275,545

ADMINISTRATION - ACCOUNT #102

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
405	LEGAL FEES A. Attorney Retainer - \$15,000 B. General Legal Fees C. Recorder of Deeds (including liens) D. Labor Attorney Fees	\$75,000.00
406	AUDIT FEES A. Regular Audit - \$20,000 B. Possible Special Audit for Grants - \$6,000	\$26,000.00
410	VEHICLE OPERATING COSTS	\$2,750.00
415	ADVERTISING & PUBLIC NOTICE Includes: Annual Treasurer's Report, Bid Notices, Job Vacancies, Planning Comm/ Zoning Board Notices, School Ads, Etc.	\$7,500.00
425	MEMBERSHIP DUES A. SCIRP&DC-\$1,400 B. ICMA / ILCMA - \$100 C. CEOSI (Code Official) - \$150 D. IML - (Based on population) - \$712 E. Southwestern IL Council of Mayors (SWICOM)-\$200 F. IL Municipal Treasurer's Assoc.-\$70 G. Southern IL Mayor's Assoc (SIMA)-150 H. Chamber of Commerce - \$500	\$3,500.00
426	SUBSCRIPTIONS - NEWSPAPERS A. Leader-Union - next renewal 2014 - \$35 B. Centralia Sentinel - \$107.75 C. IML Annual Directory - \$60 (2 directories)	\$210.00
435	EQUIPMENT- ROLLING STOCK lease ends 4/14 A. Car Lease - 6 months-\$351.74/mo	\$2,200.00
437	OFFICE FURNITURE & EQUIPMENT	\$0.00
438	COMPUTERS & SOFTWARE	\$0.00
450	MAINTENANCE TO EQUIPMENT A. Copier Machine Service Agreement Includes: Parts, Labor, Supplies, Toner \$62.30/mo - Billed quarterly B. Color Copies - billed quarterly -avg. \$400/qtr	\$2,000.00
451	MAINTENANCE TO BLDG/GROUNDS	\$20,000.00
452	MAINT. TO ROLLING STOCK	\$5,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
457	CODE ENFORCEMENT A. Lawn Mowing B. Materials to secure buildings C. Demolition expenses	\$30,000.00
460	TRAVEL & MEETING EXPENSES	\$3,000.00
462	LAND ACQUISITION	\$3,000.00
465	SURVEY & ENGINEERING FEES A. City Limits Map Updates B. Zoning Map Updates	\$2,000.00
471	EQUIPMENT RENTAL A. Copier Lease- \$212.39/month	\$2,600.00
475	SEMI-MONTHLY SALARIES A. Code Official <i>Keith</i> B. Office Assistant - 1/2 - <i>Melinda</i>	\$66,500.00
476	ELECTED OFFICIALS' SALARIES A. Mayor - \$6,000 B. Eight (8) Aldermen @ \$1,125.50ea./qtr. Total: \$36,016 total	\$42,016.00
477	OVERTIME COMPENSATION	\$200.00
480	SUPPLIES Routine office supplies for the Dept. not covered under bulk purchase program to include lg. copier supplies, gen. office drafting, bldg. permits, applications, misc.	\$3,000.00
485	EDUCATIONAL EXPENSES	\$3,000.00
490	ELECTRICAL UTILITY A. City Hall B. Sr. Citizens Building	\$13,500.00
491	TELEPHONE UTILITY A. Mayor's Cell & iPad B. Code Official Cell & AirCard for Laptop C. Office Phones	\$3,000.00
495	SENIOR CITIZENS GAS/WATER	\$2,500.00
500	TECHNICAL OUTSIDE SERVICES A. Website Maintenance- \$120/mo B. Computer Technical Assistance C. Planning & Zoning Consultants	\$22,500.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
	D. Municipal Code Update/Web Hosting - \$3,500	
	E. CitizenServe Code Enforcement Program - \$2,000	
	F. Website Domain - \$200 (next renewal 2017)	
	G. Tax Levy and Appropriation Ord. prep - \$1,800	
	H. Possible website redesign - \$2,000	
	I. Cleaning Services - \$6500	
515	HEALTH AND LIFE INSURANCE	\$32,600.00
	A. Health Insurance	
	B. Life Insurance	
	C. Flu Shots	
	D. FSA Maintenance Fee - \$50/mo.	
	E. BPC Annual Fee - \$150.00	
	F. COBRA Service Fee - \$33.60/mo	
516	UNEMPLOYMENT INSURANCE	\$600.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$0.00
	A. LaTisha's Notary Fee (every 4 years only)	
	Next due July 2015)	
525	UNIFORM ALLOTMENT	\$250.00
530	(14) RETIREMENT FUND - IMRF & FICA	\$10,000.00
540	POSTAGE	\$1,000.00
690	LINCOLN PARK GRANT	\$0.00
	TOTAL ADMINISTRATION BUDGET:	\$385,426.00

Fund Allocation

General (10): \$375,426

Payroll (14): \$10,000

ECONOMIC DEVELOPMENT - ACCOUNT #105

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
400	BOARDS & COMMITTEES Educational materials & training seminars for EDC & Misc. Supplies	\$500.00
406	(17/18) TIF AUDIT FEES A. Timmerman Audit - \$1,000 B. Moran ED Audits - \$1,440	\$2,500.00
410	VEHICLE OPERATING COSTS	\$500.00
415	ADVERTISING & PUBLIC NOTICE	
425	MEMBERSHIP DUES A. ICSC - \$50 B. Illinois Development Council - \$250 C. Illinois Enterprize Zone Assoc. - \$200 D. Route 51 Coalition - \$500 E. (17/18) TIF Association - \$550	\$1,550.00
426	SUBSCRIPTIONS - BOOKS	\$0.00
435	EQUIPMENT- ROLLING STOCK A. Car Lease - 6 months - \$351.74/mo	\$2,115.00
437	OFFICE FURNITURE & EQUIPMENT	\$350.00
438	COMPUTERS & SOFTWARE A. Retail Lease Trac - \$1,000 B. Buxton Scout - \$15,000 C. Other software and devices	\$17,000.00
460	TRAVEL & MEETING EXPENSES	\$2,500.00
462	LAND ACQUISITION A. Right-of-way/easement acquisition for ED	\$500.00
465	SURVEY & ENGINEERING FEES A. Maps-EZ, TIF, Aerials, Marketing Maps B. Other survey and engineering services in support of ED projects	\$3,500.00
475	SEMI-MONTHLY SALARIES A. (10) LaTisha (Full salary) B. (17) LaTisha (25% of salary - \$13,306.80)	\$67,000.00
480	SUPPLIES	\$1,000.00
485	EDUCATIONAL EXPENSES	\$2,000.00
491	TELEPHONE UTILITY A. LaTisha's cell B. Economic Development iPad	\$1,250.00
500	TECHNICAL OUTSIDE SERVICES A. Grant Administration Services - \$3,000	\$6,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
	B. Site Location Partnership - \$2,800	
503	ECONOMIC DEVELOPMENT ACTIVITIES	\$67,500.00
	A. Plat & Site Plan Reviews by engineers	
	B. Travel Center Reimbursement	
	C. Expenses such as title reports, taxes, etc.	
504	(17/18) TIF ACTIVITIES	\$625,000.00
515	(10/17) HEALTH AND LIFE INSURANCE	\$37,000.00
	A. (10) LaTisha's Health Insurance (full amt)	
	B. (17) 25% LaTisha's Health Insurance	
	C. (10) LaTisha's Life Insurance and Flu Shot (full amt)	
516	UNEMPLOYMENT INSURANCE	\$600.00
530	(14) RETIREMENT FUND-IMRF&FICA	\$10,300.00
540	POSTAGE	\$500.00
	A. FedEx and USPS Mailings	
610	MARKETING	\$10,000.00
	A. Advertising and materials	
620	BROWNFIELD GRANT EXPENDITURES	\$106,340.00
	<i>Completely paid by Grant funds</i>	
	TOTAL ECONOMIC DEVELOPMENT BUDGET:	\$965,505.00
	<u>Fund Allocation</u>	
	General (10): \$306,583	
	Payroll (14): \$10,300	
	TIF (17/18): \$648,622	

TOURISM - ACCOUNT #106

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
425	MEMBERSHIP DUES A. National Road Assoc. of IL - \$1,000 B. Southwestern IL Tourism Bureau - \$4,000	\$5,000.00
438	COMPUTERS & SOFTWARE A. Anti-Virus Software B. DSL Service - \$11/mo.	\$150.00
460	TRAVEL & MEETING EXPENSES	\$1,000.00
471	EQUIPMENT RENTAL A. Copier Lease - \$30/qtr	\$120.00
475	SEMI-MONTHLY SALARIES A. Part-Time Office Staff - \$8,800 - June	\$8,800.00
480	SUPPLIES A. Printer toner B. General Office Supplies	\$500.00
485	EDUCATIONAL EXPENSES	\$0.00
515	HEALTH & LIFE INSURANCE	\$0.00
516	UNEMPLOYMENT INSURANCE	\$400.00
530	(14) RETIREMENT FUND - IMRF & FICA <i>Only FICA - employee is part time</i>	\$700.00
540	POSTAGE	\$250.00
600	BROCHURES A. CTM & Tourism Info Service Dist. - \$4,500 B. IL Getaway Participation & Madden Co-op - \$4,800 (this covers postage for these services)	\$9,300.00
610	ADVERTISING & MARKETING A. Billboard Lease & Taxes (2) B. American Road Magazine Ads - \$3,000 C. Scout Ad - \$850 D. Discover Central Illinois - \$500 E. Capitol City Visitor Guide - \$1,200 F. IllinoisSouth Ads - \$3,000 G. Fairgrounds Sign - \$125 H. Spring & Fall Day Away - \$800 All other ads as deemed necessary	\$20,000.00
620	EVENTS A. Artworks Gallery - \$1,100 B. Art Show - \$350 C. Grand Levee National Road - \$3,500	\$14,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
	D. Lincoln Ball - \$800	
	E. Armed Forces Day/ABATE Family Fun Fest - \$1,000	
	F. National Road Festival - \$2,000	
	G. Street Pageants - \$2,000	
	H. New Events-\$3,250	
630	HERITAGE	\$11,000.00
	A. Museum - \$7,000	
	B. National Road Fund - \$3,000	
	C. Lincoln Park - \$1,000	
640	ATTRACTION DEVELOPMENT	\$0.00
	TOTAL TOURISM BUDGET:	\$71,220.00
	<u>Fund Allocation</u>	
	Tourism (11): \$71,220	

POLICE - ACCOUNT #110

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
400	BOARDS & COMMITTEES This acct. covers exp. of the Bd. of ing, physical exams, hearings & misc. exp. relating to the Board. During this fiscal yr. the Board will be conducting promotional testing, as well as testing for probationary positions.	\$1,000.00
410	VEHICLE OPERATING COSTS	\$48,000.00
415	ADVERTISING & PUBLIC NOTICE	\$150.00
421	RENOVATION & REMODELING	\$0.00
425	MEMBERSHIP DUES A. Intl. Association of Chiefs of Police - \$120 B. IL Chiefs of Police - \$200 C. ICAP Net - \$500	\$850.00
426	SUBSCRIPTIONS & BOOKS Magazines, periodicals, prof. books and publications	\$250.00
435	EQUIPMENT- ROLLING STOCK A. (1) New Squad Vehicle - \$30,000 B. (2) New Squad Car - \$50,000	\$80,000.00
436	EQUIPMENT ACCESSORIES A. Radar Unit Certification - \$2,000 B. (6) B.P. Vests - \$4,200 C. Taser Accessories - \$800 D. ID Cards - \$100 E. Investigative Equipment - \$1,200 F. Ammunition - \$3,000 G. Transfer of equip. to new squad - \$15,000 H. (4) AED's - \$5,600 I. Repeater - \$4,000	\$37,500.00
\$2650 Grant		
437	OFFICE FURNITURE & EQUIPMENT	\$1,200.00
438	COMPUTERS & SOFTWARE A. Computer - \$2,000 B. PIPS - \$2,000 C. Software - \$500 D. CLEAR - \$1,128	\$5,700.00
440	PUBLIC RELATIONS Programs for various age groups, neighbor groups or special interest groups within our community	\$0.00
442	CRIMEWATCHERS	\$0.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
450	MAINTENANCE TO EQUIPMENT A. Copier Machine Contract - \$400 approx. B. Dictaphone Lease Payment - \$2,140 C. Repair to Radar Units - \$2,000 D. Repairs to Sirens - \$2,000	\$13,000.00
451	MAINT. TO BLDGS/GROUNDS	\$3,000.00
452	MAINT. TO ROLL STOCK - VEHICLE	\$15,000.00
453	MAINTENANCE TO RADIO	\$3,200.00
460	TRAVEL & MEETING EXPENSES Exp. incurred for hotel accommodations, gasoline, meals & mileage reimb. while attending meetings & seminars & prisoner pickup from out of town	\$1,000.00
471	EQUIPMENT RENTAL A. Copier Lease - \$151.42/month B. Postage Machine - \$13.95/month	\$2,000.00
475	SEMI-MONTHLY SALARIES FULL-TIME COMMISSIONED Chief of Police Police Officers (10) Sergeant (2) Stipend Detective Stipend FULL-TIME CIVILIAN Communications Officers (4) PART-TIME CIVILIAN Chief's Secretary - 28hrs/wk Communications Officers (2) School Crossing Guards (3.5)	\$850,000.00
477	OVERTIME COMPENSATION A. Computed on the basis of the number of officers & the avg. amt. of OT each officer earned during the year, holiday time included.	\$75,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
478	SHIFT PREMIUM This acct. covers the cost of shift premium paid to employees in accordance with the Personnel Code & the FOP Contract	\$10,000.00
480	SUPPLIES A. Routine office supplies, including printing of forms, copy machine supplies, evidence/crime scene supplies, traffic tickets, parking tickets, video dictating tapes & portable radio batteries, drug and alcohol test kits	\$9,000.00
485	EDUCATIONAL EXPENSES A. Training B. This cost covers the cost of recruit officer training, various schools, seminars in-service training and college tuition programs	\$4,500.00
490	ELECTRIC UTILITY	\$7,000.00
491	TELEPHONE UTILITY	\$10,000.00
500	TECHNICAL OUTSIDE SERVICES A. LEADS - \$3,000 B. Fire Extinguisher Refills - \$450 C. Animal Control - \$10,500 D. Lap Top Fees - \$3,500 E. Shredding Services - \$500 F. Starcom radio fee - \$420+/month	\$26,200.00
515	HEALTH & LIFE INSURANCE A. Health Insurance B. Life Insurance C. Annual Flu Shots	\$297,000.00
516	UNEMPLOYMENT INSURANCE	\$11,500.00
520	BONDS, NOTARY FEES, LICENSES & TITLES A. Notary fees, vehicle licenses, transfers & titles. City must pay full fee for unmarked vehicles license registration	\$4,200.00
525	UNIFORM ALLOTMENT A. Annual Reimbursement - \$9,100 B. New Officer \$2,100 when hired	\$14,300.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
530	(14/15) RETIREMENT FUND - IMRF & FICA A. (14) Medicare portion of FICA for police officers hired after 4/1/86 @ 1.45% B. (14) FICA/IMRF C. (15) Police Pension	\$295,000.00
540	POSTAGE Postage for Police Dept. & Board of Fire & Police Commissioners	\$1,000.00
	TOTAL POLICE DEPARTMENT BUDGET:	\$1,826,550.00
	<u>Fund Allocation</u> General (10): \$1,531,550 Payroll (14): \$55,000 Police Pension (15): \$240,000	

PUBLIC WORKS (GARAGE) - ACCOUNT #120

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$0.00
420	CAPITAL IMPROVEMENTS	\$0.00
425	MEMBERSHIP Dues to Public Works Organizations	\$0.00
426	SUBSCRIPTIONS-BOOKS Subscriptions and publications informational pamphlets for employees	\$0.00
435	EQUIPMENT / ROLLING STOCK	\$0.00
436	EQUIPMENT ACCESSORIES	\$500.00
450	MAINTENANCE TO EQUIPMENT	\$1,000.00
451	MAINTENANCE TO BLDGS./GROUNDS	\$6,000.00
452	MAINTENANCE TO ROLLING STOCK	\$0.00
453	MAINTENANCE TO RADIO	\$1,000.00
460	TRAVEL & MEETING EXPENSES Reimbursable Expenses for authorized travel, meetings, semi- nars & training sessions.	\$0.00
465	SURVEY & ENGINEERING FEES Specialized surveys requiring the use of a registered land surveyor or engineer for certain grants & pro- jects & to prepare specifications and/or bid documenmts for City improvements.	\$0.00
471	EQUIPMENT RENTAL	\$0.00
475	SEMI-MONTHLY SALARIES	\$0.00
477	OVERTIME COMPENSATION	\$500.00
480	SUPPLIES This covers items used for maintenance of ALL vehicles within the City. It cover items such as: Gas, Oil Changes, Tires, Parts etc.	\$120,000.00
485	EDUCATIONAL EXPENSES Expenses reimbursable for authorized courses attended	\$1,000.00
490	ELECTRIC UTILITY	\$4,000.00
491	TELEPHONE UTILITY	\$1,500.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
495	GAS UTILITY A. Former Tri-County Building	\$1,000.00
500	TECHNICAL & OUTSIDE SERVICES A. CDL Testing for all trucks twice a year- \$700	\$1,000.00
515	HEALTH & LIFE INSURANCE	\$0.00
516	UNEMPLOYMENT INSURANCE	\$0.00
520	BONDS, NOTARY FEES, TITLES, & LICENSES	\$500.00
525	UNIFORM PURCHASE/ALLOWANCE	\$0.00
530	(14) RETIREMENT FUND - IMRF & FICA	\$0.00
	TOTAL PUBLIC WORKS	\$138,000.00
	GARAGE DEPT. BUDGET:	
	<u>Fund Allocation</u>	
	Garage (22): \$138,000	

PUBLIC WORKS (STREET) - ACCOUNT #125

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2011 Budget</u>
410	VEHICLE OPERATING COSTS	\$52,000.00
415	ADVERTISING & PUBLIC NOTICES	\$400.00
420	CAPITAL IMPROVEMENTS	\$640,230.00
	A. (10) Sidewalk Reimbursements - \$4,000	
	B. (10) Sidewalk Replacement - \$30,000	
Grants	C. (10) Streetscape Side Streets (4th-5th)-\$606,224.14	
421	RENOVATION OR REMODELING	\$0.00
425	MEMBERSHIP DUES	\$0.00
	Dues to Public Works Organizations	
426	SUBSCRIPTIONS - BOOKS	\$0.00
	Subscriptions & publications such as safety posters & informational pamphlets for employees	
435	EQUIPMENT / ROLLING STOCK	\$60,000.00
Payoff: 10/2013	A. 3-Ton Dump Truck (1/3) - Lease	
	Payment - \$3,100 (\$507.14 per month)	
	B. Pick up truck - \$30,000	
	C. Pick up truck (2wd) - \$20,000	
436	EQUIPMENT ACCESSORIES	\$8,000.00
	A. Dump Bed for pickup - \$4,000	
440	PUBLIC RELATIONS	\$0.00
450	MAINTENANCE TO EQUIPMENT	\$45,000.00
	A. Traffic Lights	
	B. Equipment not licensed	
451	MAINTENANCE TO BLDG/GROUNDS	\$0.00
452	MAINT. TO ROLLING STOCK	\$15,000.00
	All licensed vehicles/equipment	
453	MAINTENANCE TO RADIO	\$1,000.00
460	TRAVEL & MEETING EXPENSES	\$500.00
	Reimbursable expenses for authorized travel for meetings, seminars, and training	
465	SURVEY & ENGINEERING FEES	\$135,000.00
Grants	A. (10) Gallatin Side Streets (4th& 5th) - \$79,750	
	B. (24) 5th & Randolph Bridge - \$33,000	
	C. (10) In-Service Bridge Inspections - \$5,000	

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2011 Budget</u>
	F. (24) Other issues that may arise - \$15,000	
471	EQUIPMENT RENTAL Rental of specific tools & equipment for Street Dept. use	\$500.00
475	SEMI-MONTHLY SALARIES FULL-TIME A. Director of Public Works - <i>Moyer</i> B. Asst. Director of Public Works - <i>Henrichsmeyer</i> C. Laborers (2) - <i>Sparks, Patterson</i>	\$192,000.00
477	OVERTIME COMPENSATION Based on previous experience	\$1,500.00
480	SUPPLIES & MFT A. (10) This item represents materials to maintain/repair the City streets throughout the fiscal year Signs/Posts, Etc. B. (12) Oil & chips for sealing seal- coat streets in the City MFT - \$221,728 C. (10) All office supplies & materials not covered under bulk purchasing, safety supplies, etc.	\$255,000.00
485	EDUCATIONAL EXPENSES Expenses reimbursable for authorized courses attended	\$1,000.00
490	ELECTRIC UTILITY A. Traffic Signals B. Street Lights	\$55,000.00
500	TECHNICAL & OUTSIDE SRVCS. A. JULIE - \$1,000 B. Trees - \$14,000	\$19,000.00
515	HEALTH & LIFE INSURANCE A. Health Insurance B. Life Insurance C. Annual Flu Shots	\$75,000.00
516	UNEMPLOYMENT INSURANCE	\$2,400.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$1,000.00
525	UNIFORM ALLOWANCE	\$2,000.00
530	(14) RETIREMENT FUND - IMRF & FICA	\$37,000.00

ACCT. NO. TITLE

TOTAL PUBLIC WORKS
STREET DEPARTMENT BUDGET:

FY 2011
Budget
\$1,598,530.00

Fund Allocation

General (10): \$1,291,802

MFT (12): \$221,728

Payroll (14): \$37,000

Capital Improvement (24): \$48,000

PUBLIC WORKS (WATER) - ACCOUNT #130

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$10,000.00
420	(24) CAPITAL IMPROVEMENTS	\$0.00
425	MEMBERSHIP DUES Dues to Public Works Organizations	\$0.00
426	SUBSCRIPTIONS - BOOKS Subscriptions & publications such as safety posters & informational pamphlets for employees	\$0.00
435	EQUIPMENT / ROLLING STOCK	\$3,100.00
Oct. 2013 payoff	A. 3-Ton Dump Truck (1/3) - Lease Payment - \$3,100 (\$507.14 per month)	
436	EQUIPMENT ACCESSORIES	\$1,000.00
450	MAINTENANCE TO EQUIPMENT A. Equipment not licesed	\$3,000.00
452	MAINTENANCE TO ROLLING STOCK A. Licensed vehicles	\$4,000.00
460	TRAVEL & MEETING EXPENSES Reimburseable expenses for authorized travel & meetings for seminars & training sessions	\$500.00
465	(24) SURVEY & ENGINEERING FEES	\$0.00
471	EQUIPMENT RENTAL Rental of specific tools & equipt. for Water Dept. use	\$0.00
475	SEMI-MONTHLY SALARIES FULL-TIME A. Laborers (6) - Miller, Etcheson, Filer, Jackson, Tedrick, Tessman	\$246,000.00
477	OVERTIME COMPENSATION Based on previous experience	\$9,000.00
480	SUPPLIES A. This item represents materials to repair water Lines B. All office supplies & materials not covered under bulk purchas- ing safety supplies, etc.	\$40,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
485	EDUCATIONAL EXPENSES Expenses reimbursable for authorized courses attended	\$1,000.00
500	TECHNICAL OUTSIDE SERVICES	\$500.00
515	HEALTH & LIFE INSURANCE A. Health Insurance B. Life Insurance C. Annual Flu Shots	\$149,500.00
516	UNEMPLOYMENT INSURANCE	\$3,600.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$100.00
525	UNIFORM ALLOWANCE	\$2,000.00
530	RETIREMENT FUND - IMRF & FICA	\$48,000.00
540	POSTAGE/SHIPPING	\$200.00
	TOTAL PUBLIC WORKS WATER DEPT. BUDGET:	\$521,500.00
	<u>Fund Allocation</u> Capital Improvement (24): \$0 Water/Sewer (31): \$521,500	

PUBLIC WORKS (SEWER) - ACCOUNT #135

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$12,000.00
420	(24) CAPITAL IMPROVEMENTS	\$0.00
425	MEMBERSHIP DUES Dues to Public Works Organizations	\$0.00
426	SUBSCRIPTIONS - BOOKS Subscriptions & publications such as safety posters & informational pamphlets for employees	\$0.00
435	EQUIPMENT- ROLLING STOCK	\$3,100.00
Oct. 2013 payoff	A. 3-Ton Dump Truck (1/3) - Lease Payment - \$3,100 (\$507.14 per month)	
436	EQUIPMENT ACCESSORIES	\$500.00
450	MAINTENANCE TO EQUIPMENT A. Equipment not licensed	\$5,000.00
452	MAINTENANCE TO ROLLING STOCK A. All licensed vehicles	\$3,000.00
460	TRAVEL & MEETING EXPENSES Reimbursable expenses for authorized travel & meetings for seminars and training sessions.	\$500.00
465	(24) SURVEY & ENGINEERING FEES	\$0.00
471	EQUIPMENT RENTAL Rental of specific tools & equipment for the Specialized surveys requiring the use Sewer Department.	\$500.00
475	SEMI-MONTHLY SALARIES A.. One (1) Laborer - <i>Elam</i>	\$42,150.00
477	OVERTIME COMPENSATION	\$1,000.00
480	SUPPLIES A. This item represents materials to repair sewer lines B. All office supplies & materials not covered under bulk purchas- ing safety supplies, etc.	\$30,500.00
485	EDUCATIONAL EXPENSES Expenses reimbursable for authorized courses attended	\$500.00
500	TECHNICAL OUTSIDE SERVICES	\$4,000.00
515	HEALTH & LIFE INSURANCE	\$20,760.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
	A. Health Insurance	
	B. Life Insurance	
	C. Annual Flu Shots	
516	UNEMPLOYMENT INSURANCE	\$600.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$100.00
525	UNIFORM ALLOWANCE	\$400.00
530	RETIREMENT FUND - IMRF & FICA	\$8,200.00
540	POSTAGE/SHIPPING	\$100.00
	TOTAL PUBLIC WORKS SEWER DEPT. BUDGET:	\$132,910.00
	<u>Fund Allocation</u>	
	Capital Improvement (24): \$0	
	Water/Sewer (31): \$132,910	

WATER PLANT - ACCOUNT #140

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$6,000.00
415	ADVERTISING	\$1,500.00
420	CAPITAL IMPROVEMENTS	\$121,000.00
	A. (24) Randolph Street Generator - \$25,000	
	B. (24) 4-Hand Valves for Randolph Pump Station - \$2,800	
	C. (24) River Intake - \$10,000	
	D. (24) 2 Check Valves - \$3,000	
	E. (24) Water Plant Roof Replacement - \$80,000	
421	RENOVATION & REMODELING	\$0.00
425	MEMBERSHIP DUES	\$700.00
426	SUBSCRIPTIONS & BOOKS	\$0.00
436	EQUIPMENT ACCESSORIES	\$12,000.00
	A. LMI Pumps - \$3,500	
	B. Scales (KMNO4) - \$1,000	
	C. Clearwell Gauge - \$2,500	
	D. Filter Actuators - \$5,000	
438	COMPUTERS	\$1,500.00
	A. Turbidity Monitoring Computer	
	B. Laptop	
450	MAINTENANCE TO EQUIPMENT	\$30,000.00
451	MAINTENANCE TO BLDGS.	\$10,000.00
452	MAINTENANCE TO ROLLING STOCK	\$3,000.00
455	STATE PERMITS	\$750.00
460	TRAVEL & MEETING EXPENSES	\$250.00
465	SURVEY & ENGINEERING FEES	\$60,300.00
	A. (24) Roof Replacement - \$10,300	
	B. (24) Preliminary Plant Engineering Report - \$50,000	
471	EQUIPMENT RENTAL	\$5,000.00
475	SEMI-MONTHLY SALARIES	\$265,000.00
	A. Water Plant Superintendent - <i>Huskey</i>	
	B. Water Plant Operators (5) - <i>Bone, Carroll, Donna's, Engelbrekston, Goodin</i>	
477	OVERTIME COMPENSATION	\$15,000.00
	A. Holiday Pay	
478	SHIFT PREMIUM	\$2,750.00
480	SUPPLIES	\$240,000.00
	A. Chemicals	
	B. Lab Supplies	

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
	C. Office	
	D. Safety	
	E. Cleaning	
	F. Fuel for Generators - Diesel and Propane	
482	CHEMICAL / ENVIRON. CHARGES	\$1,000.00
485	EDUCATIONAL EXPENSES	\$1,500.00
490	ELECTRIC UTILITY	\$83,000.00
491	TELEPHONE UTILITY	\$1,750.00
495	GAS UTILITY	\$2,500.00
500	TECHNICAL OUTSIDE SERVICES	\$18,000.00
	A. Testing (Samples) - \$9,000	
	B. Mops & Rug Rental - \$900	
	C. Hach Maintenance - \$3,060	
	D. Generator Maintenance - \$1,600	
	E. Lake Generator Maintenance - \$1,000	
	F. Chlorinator Service Contract - \$2,000	
515	HEALTH & LIFE INSURANCE	\$132,000.00
	A. Health Insurance	
	B. Life Insurance	
	C. Annual Flu Shots	
516	UNEMPLOYMENT INSURANCE	\$3,600.00
520	FEES, LICENSES, & PROPERTY TAXES	\$1,000.00
525	CLOTHING ALLOWANCE	\$2,400.00
530	RETIREMENT FUND - IMRF & FICA	\$62,500.00
540	POSTAGE/SHIPPING	\$2,500.00
	A. Overnight Samples to lab	
	TOTAL WATER PLANT DEPARTMENT BUDGET:	\$1,086,500.00

Fund Allocation

Capital Improvement (24): \$181,100

Water/Sewer (31): \$905,400

SEWER PLANT - ACCOUNT #150

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$4,500.00
415	ADVERTISING & PUBLIC NOTICE	\$50.00
420	CAPITAL IMPROVEMENTS	\$0.00
421	RENOVATION & REMODELING	\$500.00
425	MEMBERSHIP DUES Dues to Public Works Organizations	\$40.00
435	EQUIPMENT - ROLLING STOCK	\$0.00
436	EQUIPMENT ACCESSORIES	\$1,000.00
438	COMPUTERS	
450	MAINTENANCE TO EQUIPMENT A. Pump Rebuild B. Pump Replacement C. Filter Repair D. Poly-Pak Pump Replacement E. Aerator Rebuilds and Repairs	\$77,000.00
451	MAINT. TO BLDGS./GROUNDS	\$5,500.00
452	MAINT. TO ROLLING STOCK	\$3,500.00
453	MAINTENANCE TO RADIO	\$250.00
455	STATE PERMITS	\$19,000.00
460	TRAVEL & MEETING EXPENSES	\$1,100.00
465	SURVEY & ENGINEERING FEES	\$2,000.00
471	EQUIPMENT RENTAL	\$500.00
475	SEMI-MONTHLY SALARIES FULL-TIME A.. Sewer Plant Superintendent - <i>Augenstein</i> B. Sewer Plant Operator - <i>Anderson</i>	\$96,500.00
477	OVERTIME COMPENSATION	\$5,000.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
480	SUPPLIES A. Chemicals B. Bacteria C. Lab Supplies	\$60,000.00
481	OFFICE SUPPLIES	\$250.00
482	CHEMICAL / ENVIRON. CHARGES	\$100.00
485	EDUCATIONAL EXPENSES	\$2,000.00
490	ELECTRIC UTILITY A. New Plant B. Old Plant C. Lift Stations	\$115,000.00
491	TELEPHONE UTILITY	\$1,500.00
495	GAS UTILITY	\$700.00
500	TECHNICAL OUTSIDE SERVICES A. Sludge Handling B. Lab Testing - BIO Monitoring - \$7,500 C. Uniform Services D. Pest Control E. Lift Station Alarm Monitoring	\$20,000.00
515	HEALTH & LIFE INSURANCE A. Health Insurance B. Life Insurance C. Annual Flu Shots	\$50,100.00
516	UNEMPLOYMENT INSURANCE	\$1,200.00
525	UNIFORM ALLOWANCE	\$800.00
530	RETIREMENT FUND - IMRF & FICA	\$19,000.00
540	POSTAGE/SHIPPING	\$200.00
	TOTAL SEWER PLANT DEPARTMENT BUDGET:	\$487,290.00

Fund Allocation

Water/Sewer (31): \$487,290

FIRE - ACCOUNT #160

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$4,500.00
420	CAPITAL IMPROVEMENTS	\$1,000.00
435	EQUIPMENT - ROLLING STOCK A. Fire Truck Payment (6 of 6)	\$44,151.00
436	EQUIPMENT ACCESSORIES	\$11,000.00
437	(27) HAZEL KELLY FUND EXPENSES	\$25,000.00
438	COMPUTERS	\$300.00
450	MAINTENANCE TO EQUIPMENT	\$3,500.00
451	MAINT. TO BLDGS/GROUNDS (24) Fire Dept. roof repair - \$15,000	\$16,800.00
452	MAINT. TO ROLLING STOCK	\$8,000.00
453	MAINTENANCE TO RADIO	\$3,000.00
480	SUPPLIES	\$1,200.00
485	EDUCATIONAL EXPENSES	\$3,000.00
490	ELECTRIC UTILITY	\$4,000.00
491	TELEPHONE UTILITY	\$2,500.00
520	BONDS, NOTARY FEES, LICENSES & TITLES	\$0.00
522	2% FIRE INSURANCE	\$15,000.00
	TOTAL FIRE DEPT. BUDGET:	\$142,951.00

Fund Allocation

General (10): \$102,951

Hazel Kelly FD (27): \$25,000

Cap. Imp. Fund (24): \$15,000

CEMETERY - ACCOUNT #180

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
410	VEHICLE OPERATING COSTS	\$7,000.00
415	ADVERTISING & PUBLIC NOTICES	\$100.00
420	CAPITAL IMPROVEMENTS	\$0.00
435	EQUIPMENT / ROLLING STOCK	\$0.00
436	EQUIPMENT/ ACCESSORIES	\$27,500.00
GRANT	A. New Tractor - \$20,000 B. Motor for Mower C. Vise	
450	CEMETERY EQUIPMENT MAINTENANCE A. String, Oil, Blades, filters, etc.	\$20,000.00
451	MAINTENANCE TO BLDG/GRNDS	\$1,000.00
452	MAINT. TO ROLLING STOCK	\$7,500.00
456	STATE PERMITS A. Illinois Cemetery Oversight Act Permit Fee (payable every 4 years - next due Apr 2016)	\$0.00
465	SURVEYS & ENGINEERING FEES	\$0.00
475	SEMI-MONTHLY SALARIES A. Full-Time Cemetery Sexton B. Part-Time Cemetery Laborers (2)	\$54,500.00
477	OVERTIME COMPENSATION	\$300.00
480	SUPPLIES	\$500.00
490	ELECTRIC UTILITY	\$2,000.00
491	TELEPHONE UTILITY	\$1,000.00
495	GAS UTILITY	\$1,000.00
500	TECHNICAL & OUTSIDE SERVICES	\$0.00
515	HEALTH & LIFE INSURANCE A. Health Insurance B. Life Insurance C. Annual Flu Shot	\$20,860.00
516	UNEMPLOYMENT INSURANCE	\$600.00

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
525	UNIFORM ALLOWANCE	\$400.00
530	(14) RETIREMENT FUND - IMRF & FICA	\$8,500.00
	TOTAL CEMETERY DEPT. BUDGET:	\$152,760.00

Fund Allocation

Payroll (14): \$8,500

Cemetery (28): \$144,260

LAKE - ACCOUNT #190

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
405	LEGAL FEES	\$10,000.00
410	VEHICLE OPERATING COSTS	\$750.00
420	CAPITAL IMPROVEMENTS	\$21,500.00
	A. Shoreline Stabilization - \$2,000	
	B. Marina/Beach/Campground = \$2,000	
	C. Lake Treatment - \$5,000	
	D. Boat Docks - \$1,000	
	E. Diving Platform - \$500	
	F. (16/31) Spillway Repairs - \$6,000	
	G. Power Upgrades - \$5,000	
435	EQUIPMENT / ROLLING STOCK	\$0.00
436	EQUIPMENT ACCESSORIES	\$1,000.00
445	PETTY CASH	\$0.00
450	MAINTENANCE TO EQUIPMENT	\$2,500.00
451	MAINTENANCE TO BLDGS./GROUNDS	\$7,500.00
452	MAINTENANCE TO ROLLING STOCK	\$3,500.00
453	MAINTENANCE TO RADIO	\$250.00
465	SURVEY & ENGINEERING FEES	\$2,800.00
	A. (16/31) Dam Inspection - \$2,800	
471	EQUIPMENT RENTAL	\$7,000.00
	A. John Deere - \$5,000	
	B. X-Mark - \$2,000	
475	SEMI-MONTHLY SALARIES	\$50,000.00
	A. Lake Manager	
	B. Laborers	
	C. Life Guards	
	D. Lake Patrol	
480	SUPPLIES	\$27,000.00
	A. Resale - Marina	
	B. Resale - Beach	
	C. Trash Bags	
	D. Paper Towels	
	E. Toilet Paper	
	F. Resale Gas - Marina	
	G. Boat Stickers	

<u>ACCT. NO.</u>	<u>TITLE</u>	<u>FY 2014 Budget</u>
490	ELECTRIC UTILITY	\$20,000.00
491	TELEPHONE UTILITY	\$1,500.00
494	SANITATION SRVC. UTILITY (Trash)	\$4,000.00
493	WATER UTILITY	\$6,000.00
495	GAS UTILITY	\$800.00
500	TECHNICAL OUTSIDE SERVICES	\$10,000.00
	A. Winterization/Dewinterization - \$2,000	
	B. Sewage Pumping - \$6,500.	
510	INSURANCE ON EQUIPMENT (DED)	\$500.00
516	UNEMPLOYMENT INSURANCE	\$1,500.00
525	UNIFORM PURCHASE/ALLOWANCE	\$300.00
530	(14) RETIREMENT FUNDS - IMRF & FICA	\$4,000.00
540	POSTAGE/SHIPPING	\$450.00
575	TAX LIABILITY	\$30,000.00
	TOTAL LAKE DEPARTMENT BUDGET:	\$212,850.00

Fund Allocation

Payroll (14): \$4,000

Recreation (16): \$204,450

Water (31): \$4,400